

## July 2017 Ad hoc Committee on Coordinated Entry Report

### Schedule for Implementation Workgroup

<i>Last</i>	<i>Next</i>	<i>Future</i>
June 1, 2017 Broadway Baptist Church	July 6, 2017 Broadway Baptist Church	July 13, 2017 TBD

### Report

This report includes a review of recent proceedings from the Ad Hoc committee.

#### **System workflow**

The *CES Operations Manual* was updated to include elements from the latest HUD notice. Please see updated manual.

The structure of the ad hoc committee has changed format and make-up – it is now the Coordinated Entry Implementation Group. This workgroup is made up of a smaller number of CoC members, will meet weekly for 8 – 10 weeks, and will focus on specific tasks to keep our CoC on track for full implementation by January 2018. The areas of focus are access, assessors, assessment and diversion.

The first meeting was held July 6 and the workgroup focused on access points. A map of access points was provided to the group. The group talked about whether or not these access points need to remain as is and if other access points are needed in our CoC. The goal is not to add access points just to add them but to make sure we have quality access points where they are needed. The areas in our CoC group members are checking into include West Fort Worth and Mansfield area.

#### **Implementation**

CSH was in Fort Worth on June 1 and June 2 to assist our continuum with continuing to move forward with coordinated entry implementation. They observed case conferencing groups and the ad hoc committee meeting, met with the navigators, and spent time with TCHC staff to help refine the workplan for coordinated entry. A main area of focus with TCHC staff was redefining the workgroups to make them more action and task oriented and revamping the case conferencing. The workgroups are: Rapid Re-Housing and Permanent Supportive Housing Workgroups, Employment and Education Workgroup, Landlord Engagement Workgroup and Coordinated Entry Implementation Workgroup. All workgroups have been populated, allowing for participation opportunities among CoC members utilizing coordinated entry.

The navigators started their role on June 5. Two of the navigators are working with the Rapid Re-Housing list, two are working with the Permanent Supportive Housing list, and one is helping with both lists. Per recommendation of CSH, the navigators partnered with housing agencies to help locate clients already assigned to those agencies as well as gather documentation of homelessness (what we called a “surge”). They have completed the search for those on the surge list and are focusing on clients on Homebase. Navigators notify the Coordinated Entry team when a client is ready to be housed and the names are then provided to housing agencies with openings. The Coordinated Entry team meets weekly with the navigators to get updates on their caseload (i.e., ready, already housed, cannot be located).