

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

May 10, 2017 at 11:30am

Broadway Baptist Church

305 W. Broadway

Fort Worth, Texas 76104

Meeting Minutes

Board Members Present: Victoria Farrar-Myers, Judge Brent Carr, Kirk Driver, Robyn Michalove, Brian Villegas, Dawn Zeiger, Toby Owen, Jason Hall, Naomi Byrne, Tim McKinney, James Tapscott, Patricia Ward

- I. Jason Hall: Call to meeting to order at 11:36 am
- II. Reports and Discussion
 - 1) Tarrant County Homeless Coalition (TCHC)
 - (a) Otis Thornton: Quarterly report has been published for the community. It can be found on the TCHC website. The data are representative of the system performance measures.
 - (b) Dawn Zieger: A suggestion I have is to provide the goal of the measures if one is applicable.
 - (c) Naomi Byrne: Where is this published and who receives it?
 - (d) Thornton: It is published on TCHC website, distributed through listserv, and some statistics were published on Facebook.
 - (e) Byrne I would recommend sending it to the Chamber of Commerce. I think this would tie in with some of the information they are working on.
 - (f) Brent Carr: Can someone explain the measures and percentages of total exits
 - (g) Thornton: That measure is of those who left a program and went to permanent housing
 - (h) James Tapscott: Adding numbers to how many actual households do those exits represent may be helpful.
 - (i) Toby Owen: Rewrite exit measure so people can understand it, it's good in light that many believe we don't do good job at communicating our success. This would be a helpful dashboard report; explain goals on detailed sheet not the one pager.
 - (j) Brian Villegas: Add the total number of people who left for total returns instead of just the percentage
 - (k) Byrne: It would be helpful to identify the homeless definition being used in this report.
 - (l) Thornton: we can footnote the HUD definition
 - (m) Patricia Ward: I would like to see how many people are falling through the cracks waiting for 8 months.
 - (n) Thornton: For sake of time, send additional feedback on report vis email
 - (o) Thornton: TCHC submitted the Point-in-Time Count and Housing Inventory Chart reports. Additionally, Congress reauthorized the VAWA and there are impacts on federally funded projects. We have sent out some communications to provider agencies and in July we will need the CoC Board of Directors to consider adding language to our Policies and Procedures related to this act. Otis: PIT & HIC has been submitted
 - 2) Standing Committees
 - (a) CoC Board Executive Committee (no written report)
 - A) Hall: Lieutenant Kirk Driver has joined our Board.

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- (b) CoC Governance and Advocacy Committee (no written report)
 - A) Ad hoc Committee on Governance Structure
 - a. Hall: This committee was created to discuss CoC Structure, we have met with stakeholders, Fritz Ritch is the chair. We have met with the Mayor of Fort Worth and a Tarrant County Judge. They are eager to be engaged in the process and have some ideas on what the structure could look like. We have invited Judge Carr and Fernando Costa to join the committee. At this point, we are not ready to present a recommendation.
 - b. Victoria Farrar-Myers: Have there been any talks to talk with Mayor Williams or a stakeholder from Arlington to be represented in the committee? I am happy to serve on the committee.
 - c. Hall: Yes, the Mayor has been notified of the committee.
 - d. Ward: Judge from Parker County, City Mayor's and other elected officials should be included. I've met with them several times.
 - e. Hall: It is premature to present anything to stakeholders until we have a recommendation.
- (c) HMIS Governance Committee
 - A) Zeiger: Reviewed data error reports, have meeting scheduled for Friday to populate HMIS committee and set meeting schedule.
- (d) Community Projects Review Committee
 - A) Thornton: CPRC did not meet in April. The next meeting will be next week to score and rank the Texas Department of Housing and Community Affairs Emergency Solutions Grant program grant competition. The funding this year allowed for only two applications. They applied for the full amount of the money. We do not expect any concerns regarding the eligibility of the applicants.
 - B) Byrne: I would like to congratulate the 6 agencies in the two collaborative applications. It's great we are collaborating on these opportunities.
- (e) Improvement, Coordination, and Training Committee
 - A) Carolyn Curry: We met in April. The bulk of our meeting was spent reviewing the needs and gaps report. We used a combination of data including focus groups and reports. It is available on our website. We are anticipating the 2017 NOFA to be released this summer. Registration for the competition and the 2017 Grant Inventory Worksheet has been submitted.
 - B) Ad hoc Committee on Coordinated Entry
 - a. Jay Semple: This committee is a collaborative effort. We met in May and will meet again in June. This committee meets the first Thursday of each month. We are still experiencing access issues with clients receiving assessments. The contract for the six navigators was awarded to DRC-Solutions. They will start on May 22nd and will go through training and begin taking clients off the HomeBase list. CSH is coming June 1 and June 2 to help us with our June Coordinated Entry meeting.

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- b. Owen: There still seems to be difficult with being able to track the actual program openings. It would be great to know how is the availability of slots impacting the progress of the list.
- c. Thomas Brittain: The report is written. My goal is to have that information in a graph on the first tab of a report. It needs to be thoroughly tested before rolling it out. I will have it out as soon as possible.

III. Board Action Items

- 1) Approval of CoC Board Meeting Minutes from March 8, 2017
 - (a) Hall: Call for approval or questions
 - (b) Carr: Motion to Approve
 - (c) Owen: Second
 - (d) All Approved
- 2) Conforming Amendments to the Continuum of Care Policies and Procedures for the Administration of the 2017 Texas Department of Housing and Community Affairs Emergency Solutions Grant Program Competition
 - (a) Hall: Reviewed document, call for motion
 - (b) Byrne: Motion to Approve
 - (c) Robyn Michalove: Second
 - (d) All approved

IV. Presentation

- 1) City of Fort Worth Assessment of Fair Housing
 - (a) David Reitz: City of Ft Worth
 - (b) Darwin Wade : City of Arlington
 - (c) Susan Au: Tarrant County Community Development

V. Request for Future Agenda Items

- 1) None

VI. Public Comment

- 1) None

VII. Hall: Adjournment at 12:57 p.m.