February 25, 2019 at 1:30pm  
Broadway Baptist

305 W Broadway

Fort Worth, Texas 76104

*In Attendance: Toby Owen, Dee Brown, Debby Kratky, Patricia Ward, Norbert White, Steve Montgomery, Robyn Michalove, Shannon Spriggs, Andy Taft, Scott Rule, Bill Coppola, Cassandra Walker, Naomi Byrne, James Tapscott, Gage Yager, Andy Miller, Tara Perez, Jerome Johnson, Mary Margaret Lemmons, Tori Sisk, Jason Hall, Artie Williams*

1. Toby Owen: Call to Order at 1:33 PM
2. Reports and Discussion: Tarrant County Homeless Coalition (TCHC)
   1. Tammy McGhee: Reported on highlights from TCHC Leadership Report, $13.3 million received in CoC Funds, increase primarily due to FMR increases. 41 project applications were submitted, 1 renewal & 1 expansion were not funded; all others funded. TDHCA ESG competition should be released in the Spring, Directions Home RFP out now.
   2. Andy Taft – Great report, suggest putting calls to action in bold so leaders can see, to help it pop out, also add “here’s how you can help” section
3. Standing Committees
   * 1. CoC Board Executive Committee
        1. Owen: Did not meet
        2. McGhee: Need to establish ongoing CoC Board meeting schedule. As we move into Strategic Plan implementation, each committee will adopt goals and create annual workplan. Since committees are monthly, do we want CoC to meet bimonthly?
        3. Patricia Ward: Keep monthly meeting but take a month off in summer to align with jurisdiction budget planning process
        4. James Tapscott: Ok with monthly for a while
        5. Andy Miller: Is there more work completed at committee or board level
        6. McGhee: Majority is in committee, board brings the cohesion, eventually can back off meetings
        7. Miller: ok with every other month since more work done at committee level
        8. Byrne: Is the intent for all CoC members to serve on committees?
        9. McGhee: Yes, we just created Housing Committee will populate soon
        10. Byrne: I prefer every other month
        11. McGhee: After today, we will better understand strategic goals, all committees will have workplan template which will then provide a specific direction
        12. Owen: The CoC Board will stay month to month and re-evaluate closer to summer
     2. CoC Governance Committee
        1. No Meeting
     3. HMIS Governance Committee
        1. No Meeting
     4. Allocations Committee
        1. Tori Sisk: Met February 7th, next meeting March 7th. The monthly meeting schedule very helpful; at last meeting we discussed the 2018 awards and upcoming 2019 competition; looking at how to integrate strategic plan in future competitions; look at new ranking policy, getting revved up for competition.
        2. Byrne: Has the committee talked about measurable goals, discussion about revision of scorecards
        3. Sisk: Yes, new Performance Workgroup will do just that, met for first time today
     5. Improvement, Coordination, and Training Committee
        1. Dee Brown: Many committees under ICT, brief update on a few
           1. Family Committee – Discussion on national best practices on counting youth and families
           2. Diversion Committee – Will have Family Committee representative to discuss diversion opportunities
           3. CES – Reviewing evaluation tool to measure CES performance, TCU staff establishing process. Discussed scripts for new economic mobility programs
4. Community Strategic Plan
   1. Tom Stallings: Draft Plan Mosaic Strategy Partners
5. Board Action Items
   1. Approval of CoC Board Meeting Minutes from January 28, 2019
      1. Andy Taft: Move for Approval
      2. Sisk: Second the motion
      3. All Approved
   2. Approval of CoC Strategic Plan format
      1. McGhee explained what the board is expected to vote on
      2. Norbert White: Move for Approval
      3. Ward: Second the Motion
      4. Byrne: Point of clarification – we are just approving form, not final content?
      5. McGhee: Yes, and the format includes assumption committees will take on goals for the timeframe
      6. All Approved
6. Owen: Request for Future Agenda Items
   1. None
7. Owen: Public Comment
   1. None
8. Owen: Meeting adjourn at 2:41 PM

Next CoC Board Membership will meet March 25th @ 1:30pm at Broadway Baptist

*The Fort Worth/ Arlington/ Tarrant County Continuum of Care (also known by its HUD designation, “TX-601”) serves as the planning and coordinating body for the efforts to prevent and end homelessness in Tarrant and Parker Counties. Meetings may be recorded. General Membership and Continuum of Care (CoC) Board meetings are open to the public. CoC Board Members are selected annually in accordance with the* [*CoC Charter*](http://www.ahomewithhope.org/tchc-services/continuum-of-care-program/coc-policies-procedures/) *and after a public call for nominations. The Tarrant County Homeless Coalition (TCHC) serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for TX-601.*

*More information is available at* [*www.AHomeWithHope.org*](http://www.AHomeWithHope.org)*.*