

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

March 22, 2021 at 1:00pm
Virtual

I) Call to Order	Montgomery, Chair
<hr/>	
II) Reports and Discussion	
A) Tarrant County Homeless Coalition (210322-227)	King, Lauren
(a) Executive Director Report	
(i) System successes and overview	
(ii) COVID-19 update	
(iii) Strategic Goal highlights	
(iv) Equity work	
(v) State of the Homeless preview	
(vi) On the Horizon	
B) Standing Committees	
1) CoC Board Executive Committee (no report)	Montgomery
2) Allocations Committee (210322-228)	King, Leah
3) CoC Governance Committee (210322-229)	Broussard
4) HMIS Governance Committee (210322-230)	Hogg
5) Housing Committee (no report)	n/a
6) Improvement, Coordination, and Training (210321-231)	Browne
<hr/>	
III) Board Action Items	Montgomery
A) Approval of CoC Board Meeting Minutes from January 25, 2021 (200322-232)	
B) Approval of proposed CoC Charter Change (200322-233)	
C) Approval of proposed CoC Bridge Housing policy (200322-234)	
D) Approval of proposed 2021 Ranking Policy (200322-235)	
E) Approval of proposed 2021 CoC Project Scorecard (200322-236)	
F) Resolution of Support for Veteran Subcommittee priorities (200322-237)	
G) Resolution of Support for Youth Subcommittee priorities (200322-238)	
<hr/>	
IV) Request for Future Agenda Items	Montgomery
<hr/>	
V) Public Comment (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.)	Montgomery
<hr/>	
VI) Adjournment	Montgomery
<hr/>	

CoC Board Membership will meet May 24th @ 1:00pm

The Fort Worth/ Arlington/ Tarrant County Continuum of Care (also known by its HUD designation, "TX-601") serves as the planning and coordinating body for the efforts to prevent and end homelessness in Tarrant and Parker Counties. Meetings may be recorded. General Membership and Continuum of Care (CoC) Board meetings are open to the public. CoC Board Members are selected annually in accordance with the CoC Charter and after a public call for nominations. The Tarrant County Homeless Coalition (TCHC) serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for TX-601. More information is available at www.AHomeWithHope.org.

Executive Director Report

CoC Board Meeting

March 22, 2021

Celebrating CoC Successes

- The redesign worked!

System reduced the time to be housed by **21 days!**

- Continued to add new properties willing to house people exiting homelessness
- COVID cases remain low among population

Systems Overview

- Number of people entering homelessness gradually increasing each month in 2021
- System preparation for potential increase in newly homeless
- Technical Assistance will be launched to agencies around diversion first to help offset potential inflow
- Providers looking at how to safely increase capacity
- Cold weather had significant impact on population and providers

COVID-19 Update

- Shelters and other service providers continue screening protocol
- No significant outbreaks
- Shelters remain at reduced capacity due to social distancing
- Homeless Coalition overseeing COVID+ isolation shelter
- Vaccine distribution now in process for staff and clients
- Watching CDC and HUD for guidance on increasing capacity
- Moving into preparedness for future crises

Strategic Goal Highlights

1. Refocused all population committees on USICH benchmarks
2. Public facing dashboards launching on Wednesday
3. Expanded Landlord Engagement: hired Arlington Coordinator
4. Membership policy being developed to vet agencies
5. Completed funding maps and 2021 projections

CoC Equity Work

- TCU completed equity study on PSH programs
 - Determined that race was a factor in entering homelessness, income earned and veteran status
 - No demographic factor was a predictor of housing retention
- Homeless Coalition has been working with Heartland Foundation to dig into equity data
 - Determining our “Desired Racial Equity Outcome”
 - Identifying building blocks to be addressed
- Targeted efforts to be launched later this spring/summer

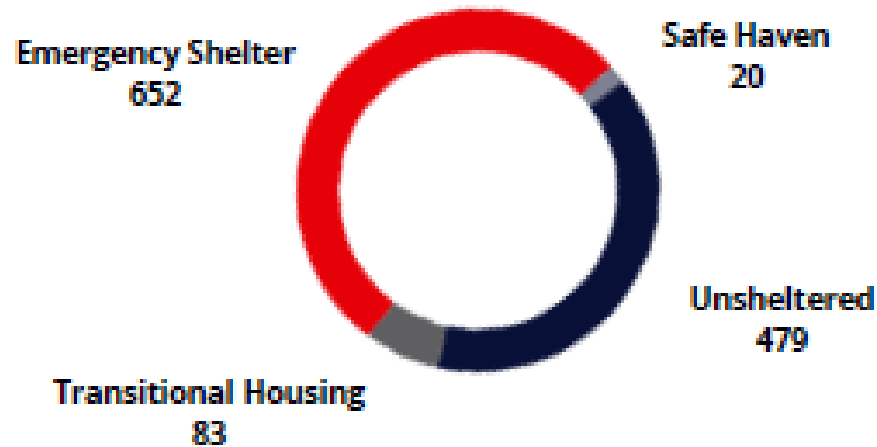
State of the Homeless: Preview

- Point In Time Count conducted differently this year
 - Two week time period, no volunteers
- 42% decrease
 - 2020: 2,028 people
 - 2021: 1,234 people
- Also saw a significant decrease in overall number served
 - 2020: 11,485
 - 2021: 8,570
- State of the Homeless address will focus on future and expectations
 - Launching podcast and public dashboards

State of the Homeless: Preview

2021 POINT IN TIME COUNT RESULTS

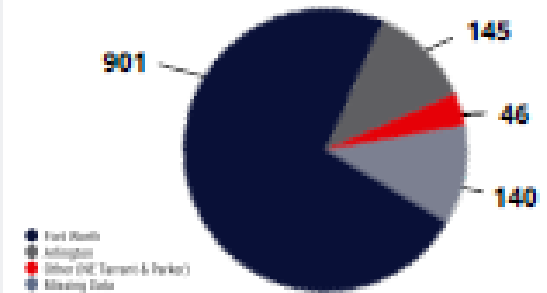
2021 TOTAL: 1,234



ANNUAL TRENDS

- 42% overall decrease ↓
- 40% decrease in unsheltered ↓
- 23% decrease in Veterans homelessness ↓
- 43% decrease in Family homelessness ↓
- 32% decrease in Chronic homelessness ↓

WHERE?



**Due to COVID-19, surveys this year were "observation only" and did not include survey questions like location.*

WHO?



WHY?

Top reasons people become homeless:

1. Unemployment/No Income
2. Inability to pay rent
3. Physical/Mental Disability

On the Horizon

- Homeless prevention and system preparation for evictions
- Improved street outreach coordination
- Focus on equity within the CoC
- Continued alignment on family homelessness
- Data sharing initiatives
- Dashboards: public facing, data quality, scorecards
- Membership: formal vetting of agencies

March 2021 Allocations Committee Report

Schedule

Quarterly First Tuesday at 10:00 AM

<i>Last</i>	<i>Next</i>
February 2, 2021 Virtual	May 4, 2021 Virtual

Report

The Allocations Committee met in February to review its new structure and set the foundation for its work for the year. The committee is in a transition as it moves to the new structure and all groups are repopulated to align with strategic goals. The Ranking Workgroup also needs to be repopulated and Artie Williams has agreed to be the Ranking Workgroup Chair.

HUD auto-renewed FY2020 Continuum of Care grant awards to a total of \$15.5 million. A competition in 2021 is expected for Continuum of Care awards.

The committee discussed new Treasury funding for emergency rental assistance and the importance of communication between the jurisdictions that receive the funding and with service providers.

The Allocations Committee reviewed analysis of the estimated needs and available resources for people experiencing homelessness in 2021. The analysis showed the largest gap between estimated need and available resources for Rapid Rehousing or short-term housing assistance. The analysis also predicted significant need above available resources for Rapid Exit and non-traditional housing. The continuum currently has no known resources for non-traditional housing for clients who need it. Moderate need above available resources was also predicted for diversion and Permanent Supportive Housing or long-term rental assistance. Another need with no current available resources is shallow subsidies.

In available funding, 58% of the continuum's funding is COVID funding, which is time limited and is not expected to be permanent funding for our system.

The Performance Workgroup met on February 23. The workgroup recommended a scorecard and ranking policy to the CoC Board to be used in the 2021 competition. The new ranking policy and scorecard include recommendations from the workgroup's December meeting of all CoC funded agencies.

Key Takeaways

The Performance Workgroup has recommended a scorecard and ranking policy for the 2021 CoC NOFA to the Board.

The Allocations Committee is reviewing estimated need and available resources in 2021.

March 2021 Allocations Committee Report

[Recommendations to CoC Board](#)

Approval of the scorecard and ranking policy for the 2021 CoC NOFA.

March 2021 Governance Committee Report

Schedule

Quarterly First Thursday of second month at 8:30AM

<i>Last</i>	<i>Next</i>
February 4, 2021 Virtual	May 6, 2021 Virtual

Report

The Governance Committee has moved to meeting quarterly and met in February.

The Homeless Coalition received a Data Quality Management grant from HUD in 2019. As part of that grant HUD has done a thorough review of all documents related to HMIS governance, policies and procedures. HUD requested that the CoC Board make changes to the CoC charter so the charter better reflects the role and responsibilities of the HMIS Committee. If the Charter is not changed our CoC will be out of compliance with HUD. The Charter, with proposed changes, is attached as an action item.

The Committee also discussed efforts to be more strategic about committee membership and inviting stakeholders to be on Board committees, who might then roll onto the Board in various positions. Equity and creating a board reflective of the population will be a focus for these efforts.

Key Takeaways

Charter changes are necessary to keep our CoC in compliance with HUD guidelines.

Recommendations to CoC Board

Committee recommends approval of the CoC Board Charter Changes as presented.

March 2021 HMIS Committee Report

Schedule

Bi-monthly, Third Thursday of the month at 11:00AM

<i>Last</i>	<i>Next</i>
February 23, 2021 Virtual	April 20, 2021 Virtual

Report

The HMIS Committee has moved to meeting bi-monthly and met in February.

Committee discussion included:

- HMIS policies and procedures continue to be refined based on guidance from HUD technical assistance providers assigned to our CoC through the Data Quality Management Grant. The Charter changes recommended to the Governance Committee are based on this guidance.
- A new Pass/Fail report has been released to HUD funded programs in HMIS. These reports show program data quality at a glance, including indicating which values are missing or incorrect. These reports should help programs more closely monitor their data quality and also make correction quicker.
- System Performance Measures and data for the Longitudinal Statistical Analysis (federal report on homelessness) will be submitted this quarter. There are significant issues around programs delaying exiting clients from their programs until the end of the year. This causes data issues with the SPM.

Key Takeaways

Charter changes are necessary to keep our CoC in compliance with HUD guidelines.

Revised HMIS policies are due to HUD at the end of March.

Recommendations to CoC Board

None at this time.

March 2021 ICT Committee Report

Schedule

Quarterly First Tuesday at 10:00 AM

<i>Last</i>	<i>Next</i>
March 15, 2021 Virtual	April 19, 2021 Virtual

Report

The ICT Committee met in February and March. The Committee has been repopulated, with each CoC member organization designating one voting member for their agency. Others are welcome to join the meeting, but only designated members can vote on policy change presented to the board. A roster is attached to this report.

February discussion:

- Update from the Bridge Housing Workgroup; discussed challenges in prioritizing various populations for housing and what the workgroup was thinking.
- Examined slowdowns in Coordinated Entry process; although the general thought was that critical documents were the biggest slow down, based on a housing match study it was lack of communication between staff working together to get people housed or incorrect data in the matching system. This information gives the Homeless Coalition information to work with partners on to improve housing process.
- Homeless Coalition was awarded \$500,000 in landlord incentive money from TDHCA to be used to pay landlords a bonus for housing people exiting homelessness. All organizations
- Other: reviewed dashboard, discussed progress on community dashboards and starting disaster response planning.

March discussion:

- Celebrated that time to be housed through Coordinated Entry has decreased from 53 days to 32 days- a reduction of 3 weeks time!
- Committee approved Bridge Housing policy
 - People who are in shelters and on the street will be prioritized for Project Based Vouchers
 - People who are in Rapid Rehousing and need to bridge to PSH will be prioritized for Tenant Based Vouchers
 - Policy also addresses who should be considered for bridge housing
- Two workgroups are being formed to address system issues
 - ViSPDAT workgroup: to address possibility of using another assessment tool
 - PSH Income workgroup: to address clients who continually do not pay their portion of rent but need housing and supportive services- how to best serve these clients

Key Takeaways

Bridge Housing Workgroup determined best policy for CoC and is moving forward for formal CoC Board approval.

March 2021 ICT Committee Report

Committee was excited about looking at other tools to determine vulnerability and housing prioritization, as many issues with the ViSPDAT have been noted across the country.

[Recommendations to CoC Board](#)

Committee recommends approval of the CoC Bridge Housing Policy

Improvement, Coordination & Training Committee

Organization	Voting Representative	
MHMR	Dee Browne	Committee Chair
The Salvation Army	Beckie Wach	Vice Chair, CoC Board
ACH Child & Family Services	Courtney Dowling	
Fort Worth Housing Solutions	Lanesha Davis	
Presbyterian Night Shelter	Toby Owen	
Samaritan House	Carla Storey	
City of Fort Worth	Tara Perez	
DRC Solutions	Bruce Frankel	
Center for Transforming Lives	Dolores Sosa Green	
Tarrant County Community Development	Janel Holt	
Union Gospel Mission	Keith Ackerman	
Hands of Hope	John Ramsey	
Arlington Housing Authority	Julie Hall	
City of Arlington	Dyan Anderson	
Resource Recovery Council	Sonny Munoz Blake	
Seasons of Change	Latasha Thomas	
SafeHaven of Tarrant County	Nichole Henry	
Arlington Life Shelter		
Endeavors		
	Cassandra Walker	
	James Tapscott	
	Brent Carr	
CoC Board Members		

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

January 25, at 1:30pm
Virtual

I) **Call to Order:** Montgomery, Chair
1:34pm

II) Reports and Discussion

- A) Tarrant County Homeless Coalition (TCHC) King
- (a) Executive Director Report
(Report included in meeting packet)
- i. End of Year Housing Challenge Celebration
 - Housed 520 people from 10/1-12/31.
 - Challenges identified:
 - COVID creating significant barriers.
 - Unable to obtain IDs and other documents.
 - New program implementation taking longer than anticipated.
 - Lack of ability to do a public kickoff to build excitement and momentum.
 - Need to identify a weekly goal for housing.
 - Identify trends.
 - Alert partners about slow downs
 - ii. System update
 - Served fewer people in Q1 (Octo-Dec) as compared to 2019
 - Access to services continues to be reduced
 - Cold weather shelter plans in place and activating
 - Eviction moratorium extended to 3/31
 - More people served by system now facing eviction
 - COVID Update
 - Shelters and other service providers continue screening protocol
 - Several clusters of cases but no significant outbreaks
 - Shelters remain at reduced capacity due to social distancing

- Homeless Coalition overseeing COVID+ isolation shelter
 - Vaccine distribution now in process for staff and clients
 - Watching CDC and HUD for guidance on increasing capacity
- iii. Strategic Goal Highlights
- Prioritizing people most vulnerable to COVID-19 for housing
 - HMIS Committee being repopulated
 - Awarded \$500,000 for landlord incentives; Hiring Landlord Engagement Coordinator for Arlington
 - Focus on neighborhood and elected official engagement
 - CoC NOFA is an autorenewal for all existing projects
 - Additional NOFAs expected in 2021
- iv. Presentation on new training and technical assistance
- Create, promote and foster individual and organizational effectiveness
 - Develop and offer an array of innovative and diverse training programs
 - Provide technical assistance (TA) to support further our commitment to training and professional development within the CoC
 - Increase program performance and improve services offered to people experiencing homelessness
- On the Horizon
 PIT Count 1/28-2/11
 Stat of the Homeless Address 3/24- virtual

B) Standing Committees

1) CoC Board Executive Committee – no report

2) Allocations

(Report Included in Board Packet)

- The Allocations Committee will begin its new structure to broaden its focus to fully meet Strategic Plan Goal 5. The Allocations Committee will evaluate system needs, align community resources to prevent and respond to homelessness, and evaluate the community's performance in preventing and responding to homelessness.
- The CoC is reviewing changes to the NOFA scorecard based on agency feedback.
- No recommendation for the Board at this time; ESG competition approvals completed via email.

Montgomery
Dunn

- | | |
|---|-----------|
| 3) CoC Governance Committee – no report | Broussard |
| 4) HMIS Governance Committee
(Report Included in Board Packet) | Hogg |
| <ul style="list-style-type: none"> – Dashboards will be available at the end of this week. – No recommendation for the Board at this time | |
| 5) Housing Committee – no report | King |
| 6) Improvement, Coordination, and Training
(Report Included in Board Packet) | Browne |
| <ul style="list-style-type: none"> – CoC Board should expect to have recommendations from ICT on priority populations by summer 2021. – Bridge Housing group will complete their work soon and push out information on how this process will work. – Family and Veterans Subcommittees have each selected three focus areas to move them toward the USICH benchmarks to end the homelessness for these populations. – Recommendations to the CoC Board
Subcommittees are presenting their chosen priorities to the CoC Board and asking for a resolution of support for those properties. | |

III) Board Action Items

- | | |
|--|-----------------|
| A) Approval of CoC Board Meeting Minutes from November 30, 2020 | Montgomery/Wach |
| <ul style="list-style-type: none"> – Motioned- Judge Carr – 2nd- Dee Browne – All in favor, minutes were approved. | |
| B) Resolution of Support for Family Subcommittee priorities
(priority list included in meeting packet) | |
| <ul style="list-style-type: none"> – No concerns, no vote is needed. | |

IV) Request for Future Agenda Items

Montgomery/Wach

Veterans priority list to be presented at next meeting.

V) Public Comment

VI) AdjournmentMontgomery/Wach

CoC Board Membership will meet March 22nd @ 1:30pm

The Fort Worth/ Arlington/ Tarrant County Continuum of Care (also known by its HUD designation, "TX-601") serves as the planning and coordinating body for the efforts to prevent and end homelessness in Tarrant and Parker Counties. Meetings may be recorded. General Membership and Continuum of Care (CoC) Board meetings are open to the public. CoC Board Members are selected annually in accordance with the CoC Charter and after a public call for nominations. The Tarrant County Homeless Coalition (TCHC) serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for TX-601.

More information is available at www.AHomeWithHope.org.

Continuum of Care Board Charter Fort Worth/Arlington/Tarrant and Parker County CoC TX 601

CONTINUUM OF CARE BOARD

I. PURPOSE

The Continuum of Care Board (CoC Board) shall serve the geographic area of the Fort Worth/Arlington/Tarrant County Continuum of Care TX 601, which includes all of Tarrant and Parker County, Texas, to:

- A. Promote community-wide commitment to the goal of ending homelessness;
- B. Recommend funding for efforts by nonprofit providers and local governments to re-house homeless individuals and families rapidly while minimizing trauma;
- C. Promote access to and effective use of mainstream programs by homeless individuals and families; and
- D. Optimize self-sufficiency among individuals and families experiencing homelessness.

II. COC BOARD ROLES AND RESPONSIBILITIES

The CoC Board shall develop policies and procedures conforming to the U.S. Department of Housing and Urban Development (HUD) requirements detailed in 24 CFR part 578.1 to:

- A. Designate a CoC Lead Agency to serve as the Collaborative Applicant to operate the Continuum of Care;
- B. Designate an Administrator of the Homeless Management Information System and enter into an HMIS Lead agreement with the HMIS Lead; and
- C. Conduct year-round Continuum of Care planning of homeless and homeless prevention housing and services.

III. COC BOARD MEMBERS

The CoC Board will consist of a Leadership Council and a Membership Council.

- A. Leadership Council
 1. Composition. The Leadership Council shall consist of five (5) members:
 - a. County Judge, Tarrant County;
 - b. County Judge, Parker County;
 - c. Mayor, City of Fort Worth;
 - d. Mayor, City of Arlington; and
 - e. Chair, Mayor's Council of Tarrant County

A member of the Leadership Council may appoint another elected official to serve in his or her place for a duration established by the member. For purposes of attendance at meetings in Subsection (4)(f) below, a member of the Leadership Council may appoint another individual to represent him/her.

2. Term. Each Member shall hold office until his or her successor for the related public office is appointed, or until his or her earlier resignation, removal from office, or death.
3. Meetings; Quorum; Officers. The Leadership Council will meet at least two (2) times per calendar year and may hold additional meetings at such times and places as it deems necessary. Three (3) members of the Leadership Council shall constitute a quorum. Members of the Leadership Council will elect from amongst themselves, by simple majority vote, a Chair and Vice Chair to serve for a term of one (1) year each, with no limit on the number of terms. The Chair shall preside at all meetings of the Leadership Council. In the absence of the Chair, the Vice Chair shall preside. By simple majority vote, the Leadership Council may appoint such additional officers as necessary to serve in capacities determined by the Leadership Council.
4. Duties and Responsibilities.
 - a. Appoint five (5) members of the Membership Council (Places 13, 15, 17, 18, 19)
 - b. Make recommendations to the Nominating Committee to fill vacant Membership Council seats.
 - c. Advise on, review and approve the long-range plan to end homelessness in the CoC's geographic area and annual updates of that plan.
 - d. Review the annual allocation of federal funds to end homelessness in the CoC's geographic area in accordance with the long-range plan for that purpose.
 - e. Receive semiannual reports from the Membership Council on progress toward ending homelessness in the CoC's geographic area.
 - f. Attend or designate an appointee to attend quarterly meetings with the Chair of the Membership Council, Chair of the Lead Agency, and CEO of the CoC Lead Agency to receive reports, updates, etc.
 - g. Pursuant to each individual jurisdiction's approval of their respective resources and funding, work to develop a strategy in which various jurisdictions will commit resources towards ending homelessness in collaboration with the CoC and in accordance to the community's long-range Strategic Plan to end homelessness. Resources can include but are not limited to:
 - 1) Directions Home Funds
 - 2) ESG Funds
 - 3) CDBG Funds
 - 4) HOME Funds
 - 5) Other funds or resources as determined by the member's individual jurisdiction or agency.

B. Membership Council

1. Composition. The Membership Council will consist of twenty-six (26) members and two (2) ex officio (non-voting) member. The composition of the Membership Council shall include community representatives within the geographic area served by the CoC who are:

- a. Places 1 – 5
 - 1) Tarrant County
 - 2) Parker County
 - 3) City of Fort Worth
 - 4) City of Arlington
 - 5) Mayor’s Council of Tarrant County

- b. Places 6 - 25
 - 6) Independent School District, Director, Special Programs or designee
 - 7) Fort Worth Housing Solutions, President or designee
 - 8) JPS Health Network, Appointed by JPS Homeless Steering Committee
 - 9) Workforce Solutions for Tarrant County, Executive Director or designee
 - 10) United Way of Tarrant County, President/Chief Executive Officer or designee
 - 11) My Health My Resources, Executive Director or designee
 - 12) US Department of Veteran’s Affairs, Director or designee
 - 13) Non-profit Service provider serving homeless subpopulations, Chief Executive Officer, Appointed by Leadership Council
 - 14) Non-profit Service provider serving homeless subpopulations, Chief Executive Officer, Appointed by Membership Council
 - 15) Representative of Affordable Housing Industry, Appointed by Leadership Council
 - 16) Representative of Affordable Housing Industry, Appointed by Membership Council
 - 17) Business leader, Appointed by Leadership Council
 - 18) Business leader, Appointed by Membership Council
 - 19) Neighborhood leader, Appointed by Leadership Council
 - 20) Current or formerly homeless person, Appointed by Leadership Council
 - 21) Current or formerly homeless person, Appointed by Membership Council
 - 22) Faith-based institution, Appointed by Membership Council
 - 23) Judge, Tarrant County Criminal Court, Appointed by Membership Council
 - 24) Law Enforcement, Appointed by Tarrant County Sheriff and Police Chiefs of the City of Fort Worth and City of Arlington
 - 25) Charitable Foundation, Appointed by Membership Council
 - 26) Institution of Higher Education, Appointed by Membership Council

- c. Place 27 and 28 (Ex officio, non-voting member)
 - 27) Representative of the Continuum of Care Lead Agency
 - 28) Immediate Past CoC Board Chair

- 2. Selection Process.
 - a. Places 1-5 shall be appointed by their respective entities.
 - b. Places 6-12, 24 and 27 shall be appointed by their respective organizations
 - c. Places 13, 15, 17, 19, and 20 shall be appointed by the Leadership Council.

- d. Places 14, 16, 18, 21, 22, 23, 25 and 26 shall be nominated by the Governance Committee and approved by the Membership Council.
3. Terms. Each member of the Membership Council will serve for a term of three (3) years. Members representing Places 1-12 and 26 may serve multiple terms with no limits. Members representing Places 13-25 may serve no more than two (2) consecutive terms, and any such member who has served two (2) full consecutive terms will not be eligible for re-appointment until after the passage of twelve (12) calendar months from the date of expiration of his or her last term.

Notwithstanding the foregoing, in order to provide for staggered terms so that no more than one-third (1/3) of the terms for members of the Membership Council expire in any given year, the initial terms of the Membership Council will be as follows:

- 1 Year – Places 7, 10, 13, 16, 19, 22, 25
- 2 Years – Places 8, 11, 14, 17, 20, 23, 26
- 3 Years – Places 6, 9, 12, 15, 18, 21, 24

Members in Places 6-26 who are appointed for initial terms of either one (1) year or two (2) years will be eligible to serve for two (2) subsequent full terms of three (3) years each.

4. Meetings; Quorum. The Membership Council will meet at least six (6) times per calendar year and may hold additional meetings at such times and places as it deems necessary. Fourteen (14) members of the Membership Council shall constitute a quorum. Provided that a quorum is established, a vote of a majority of the members in attendance will be necessary in order to pass any item of business.
5. Attendance. CoC Membership Council members are expected to attend all CoC Board meetings. After three consecutive absences, the CoC Board shall consider the seat vacated. After two consecutive absences, the CoC Membership Council Chair will notify the member of a pending violation of this policy. The notification will request a response from the member stating her/his interest in continuing to serve on the CoC Membership Council and inform the member that if he/she does not attend the next scheduled meeting, the seat will be considered vacant and will be filled pursuant to the Nomination Process in Section VII.
6. Officers. Pursuant to the Nomination Process, the Membership Council will appoint a Chair, Vice Chair, and Secretary of the Membership Council.

Chair: The Chair will serve a term of two (2) years and will be selected from members of the Membership Council who have served at least one year on the Council. The Chair of the Membership Council should not be a service provider, as to avoid conflicts of interest and any perception of favoritism in funding awards or other community efforts led by the Continuum of Care Board of Directors. A service provider is defined as any representative of an

organization providing direct services or housing assistance to persons experiencing homelessness and representatives of organizations receiving HUD CoC or entitlement funding.

Vice Chair: The Vice Chair will serve terms of one (1) year each, for no more than two (2) full terms. The Membership Council should strongly consider selecting a service provider or person with lived experience for the Vice Chair to ensure these perspectives are represented on the Executive Committee.

Secretary: The Secretary will serve terms of one (1) year each, for no more than two (2) full terms. The Membership Council should strongly consider selecting a service provider or person with lived experience for the Secretary position to ensure these perspectives are represented on the Executive Committee.

The Chair and Vice Chair may be removed by simple majority vote of the Membership Council at any time and for any reason. The Chair shall preside at all meetings of the Membership Council. In the absence of the Chair, the Vice Chair shall preside. The Secretary's responsibilities will include ensuring that minutes of all meetings are taken, which minutes must be maintained as public records.

7. Executive Committee. The CoC Executive Committee shall be comprised of the current officers and the Chairs of the Five (5) Standing Committees. Additionally, the immediate past chair is invited to attend and participate in Executive Committee meetings and serves in an advisory role. The Executive Committee shall have the powers and duties as set forth herein.
8. Duties and Responsibilities of the Membership Council.
 - a. Approve the designation of a lead agency and an administrator of the Homeless Management Information System.
 - b. Prepare and annually update the community's long-range plan to end homelessness, subject to review and approval by the Leadership Council.
 - c. Approve the annual allocation of CoC funds to end homelessness in accordance with the community's long-range plan for that purpose pursuant to Section VIII.
 - d. Conduct an open and inclusive public process, including two or more public meetings, in performing its planning and budgeting duties as set forth in sections b and c.
 - e. Prepare semiannual reports on progress toward ending homelessness in the community.

IV. COMMITTEES.

While decisions for the work of the Continuum will be made by the CoC Board, the work of the Continuum will generally be carried out by the standing committees. Ad Hoc Committees, Subcommittees, and workgroups may also be commissioned by the Membership Council or by the Standing Committees. Committee members may be recommended by the CoC Board, by Committees or other interested parties. CoC subcommittees and workgroups may be made up of

CoC board members and other members of the community. Committees must be chaired by a CoC Board member. Subcommittees and workgroups must be chaired either by a CoC Board member or a member of the community appointed by the CoC Executive Committee. At a minimum, CoC Committees shall include the following Committees:

A. Standing Committees. The CoC shall have the following Standing Committees:

- 1. Allocations Committee: Responsible for conducting the CoC Program Grant project prioritization and other grants and preparing allocation recommendations in accordance with a) the allocation process and b) priorities in the long-range plan prepared by the Membership Council and approved by the Leadership Council. The Allocations Committee shall consist of seven members of the Membership Council that do not receive CoC funding and have not submitted a current CoC application.

2. HMIS Governance Committee: Responsible for making final recommendations to the CoC Board on the planning, participation, selection, implementation and ongoing oversight of the single HMIS system and the HMIS Administrator. Responsible for making final recommendations to the CoC Board on the planning, participation, selection, implementation and ongoing oversight of the single HMIS system and the HMIS Administrator. HMIS Governance Committee recommends a single designated HMIS Lead to the CoC Board and oversees the process for identifying the HMIS Lead; specifies the CoC responsible for entering into the HMIS Lead agreement with the HMIS Lead; specifies the responsibilities and relationships between the CoC, HMIS Lead, and other participants relevant to HMIS; specifies how the CoC and HMIS Lead will work together to establish, support, and manage the HMIS in a manner that meets HUD’s standards; outlines the processes the HMIS Lead will follow to develop and maintain required HMIS policies and standards for functionality, privacy, security, and data quality; requires that the HMIS Lead enter into written HMIS End User agreements with each organization that participates in and contributes data to the HMIS; and specifies HMIS End User fee charged of Contributing Homeless Organizations by the HMIS Lead and the basis for the fee. The methods of the HMIS Governance Committee’s work is outlined in the CoC’s HMIS Policies and Procedures.

Formatted: Indent: Left: 1"

Formatted: Font: (Default) Times New Roman, 12 pt

2.
2.

- 3. Governance Committee: Responsible for conducting the annual nominations process for CoC Board of Directors in compliance with Section VII. The Governance Committee shall consist of (3) three members of the Leadership Council, or designees, and (3) three members of the Membership Council.
- 4. Improvement, Coordination and Training Committee: Responsible for issues related to CoC wide policy, procedures and training.
- 5. Housing Committee: Responsible for making final recommendations to the CoC Board on the planning, CoC wide policies, procedures, implementation and oversight needed to ensure adequate housing stock and access for those at risk of or experiencing homelessness.

Formatted: Indent: Left: 1", Space After: 0 pt, Line spacing: single, Numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5", Tab stops: 1", Left + 1.25", Left

- B. Ad Hoc Committees. CoC Standing Committees shall create ad hoc committees as necessary to accomplish its purpose, roles and responsibilities. Ad Hoc Committees could include both existing and to be formed groups focused on planning for a task specific activity or function such as the Homeless Count. These committees may include staff from provider and government organizations, consumers, funders, etc.
- C. Subcommittees. CoC Standing Committees shall create subcommittees as necessary to accomplish its purpose, roles, and responsibilities. Subcommittees could include existing and to be formed groups focused on planning that may be around specific program types or system components such as prevention/diversion, permanent supportive housing, transitional housing, rapid rehousing, outreach, etc. These groups may include staff from provider and government organizations, consumers, funders, etc.
- D. Workgroups. CoC Standing Committees shall create workgroups as necessary to accomplish its purpose, roles, and responsibilities. Workgroups could include both existing and to be formed groups focused on planning that may be for the needs of specific sub-populations such as Domestic Violence Survivors and Youth/Young Adults. These groups include staff from provider and government organizations, consumers, funders, etc.

V. COC MEETINGS

The CoC Board shall:

- A. Conduct at least two meetings per year that are open to the public.
- B. Provide prior reasonable notice of CoC Board and committee meetings and such notices shall be published on the CoC Lead Agency website and with each member jurisdiction's website (Tarrant County, Parker County, City of Fort Worth, City of Arlington, and Mayor's Council for Tarrant County). Each meeting shall have on its agenda the opportunity for members of the public to provide input and comment.
- C. Recognize Continuum of Care General Members by attendance signature at sign-in at CoC General Membership meetings.
- D. Review and approve the minutes and consider recommendations from such committees established as provided in Section IV. above, including such meetings as may be necessary to conduct the business of CoC operations, CoC Planning and HMIS governance.
- E. Conduct at least six CoC General Membership meetings per year and such notices shall be published on the CoC Collaborative Applicant website.

VI. COC REPORTS

At least annually, the CoC Board (both Leadership Council and Membership Council) shall approve the following reports and documents submitted to the Board by the Lead Agency:

- A. CoC Program Grant Project Priority List
- B. Continuum of Care Policies and procedures, as needed

At least annually, the CoC Board (both Leadership Council and Membership Council) shall review the following reports:

- A. Annual report on homeless services needs and gaps
- B. Annual Point In Time Count (PIT)
- C. Annual Housing Inventory Chart (HIC)
- D. Annual Homeless Assessment Report (AHAR)

VII. NOMINATION PROCESS

- A. Appointed and Designated Membership Council Members (Places 1-12, 13, 15, 17, 19, 20, 24, 26)
 - 1. The Chair of the Membership Council shall be responsible for notifying the applicable appointing entity of the need for a new appointee.
 - 2. The new appointee will be appointed within sixty days of the notification of any vacant seat.
- B. At-Large Membership Council Members (Places 14, 16, 18, 21, 22, 23 and 25)
 - 1. The Governance Committee will be responsible for executing the procedures for the nominating process.
 - 2. Not less than 120 days prior to the beginning of each year, the Governance Committee shall convene.
 - 3. The Governance Committee shall call for nominations for any vacant membership council place from the Leadership Council, the Membership Council, and the general public.
 - 4. Not less than 60 days prior to the last CoC meeting of the year, the Governance Committee will review all nominations and present a slate of recommended nominations from all nominations received to the Executive Committee. The Executive Committee shall review all nominations and provide the recommended nominations to the CoC Board for review and consideration.
 - 5. At the last meeting of the year, the CoC Board will elect new members to fill any vacant places by majority vote.
 - 6. If, during the course of the year a member in Places 14, 16, 18, 21, 22, 23 and 25 vacates his/ her position, the Governance Committee will convene within thirty days to choose a replacement member from prior nominees not previously selected to fill the remainder of the vacated term.

C. Officers

1. The Governance Committee will be responsible for executing the procedures for the election of Officers.
2. Not less than 120 days prior to the beginning of each year, the Governance Committee shall convene.
3. The Governance Committee shall call for nominations for the Officer positions (Chair, Vice-Chair, and Secretary) from the Leadership Council and the Membership Council.
4. Nominees for Officer positions will have served on the CoC for at least one year immediately prior to being nominated.
5. Not less than 60 days prior to the last CoC meeting of the year, the Governance Committee will review all nominations for Officer positions and present a slate of recommended nominations from all nominations received to the Executive Committee. The Executive Committee shall review all nominations and provide the recommended nominations to the CoC Board for review and consideration.
6. At the last meeting of the year, the CoC Board will elect new Officers to fill any vacant places by majority vote.
7. If, during the course of the year, an Officer vacates his/ her position, the Governance Committee will convene within thirty days to choose a replacement Officer from prior nominees not previously selected to fill the remainder of the vacated term.

VIII. COC ALLOCATION APPROVAL PROCESS

Within pertinent time constraints, the Leadership Council will review and comment on funding recommendations from the Allocations Committee. The Membership Council shall be responsible for the approval and subsequent allocation of CoC funds as recommended by the Allocations Committee.

IX. CONFLICTS OF INTEREST

Board members with actual or perceived conflicts of interest must identify them as they arise. Individuals with a conflict of interest shall recuse themselves from discussion and voting on any issue in which they may have a conflict. No member of the Board shall vote upon any matter which shall have a direct financial bearing on the organization that the member represents or sits as a board member on the organization. This includes all decisions with respect to funding, awarding contracts, and implementing corrective actions.

X. AMENDMENT TO CHARTER

The Leadership and Membership Councils will jointly appoint a committee comprised of (3) three members of the Leadership Council and (3) three members of the Membership Council to review

and make recommendations for changes to this Charter at least once every five (5) years. This Charter may be amended only by a super majority (75%) vote of the Membership Council in attendance at the meeting in which the Amendment is presented.

CoC Bridge Housing Policy

Bridge Housing acts as a safety net and/or creates increased housing flow by ensuring housing stability for those who may not be successful in housing programs or who may not need housing case management/subsidy assistance and can be transferred to appropriate interventions that ensure housing stability.

Bridge Housing options are not exclusive to the Continuum of Care or Coordinated Entry, meaning that any successful Bridge Housing intervention should be considered and pursued. Generally, Bridge Housing is used to move clients from Rapid Rehousing programs to other, longer-term housing programs including Permanent Supportive Housing, Housing Choice Vouchers, Mainstream Vouchers, subsidized units, group homes, assisted living and other housing options. A CoC Bridge Housing opportunity is always Permanent Supportive Housing.

Bridge Housing should be considered to support clients who:

- Will not be able to maintain rental/utility payments when program subsidy ends;
- No longer require case management and/or subsidy support to maintain housing; or
- Do not have the supports necessary to thrive in the current housing program and require more or different support not able to be provided by the current housing program.

The purpose of this policy is to establish guidelines to determine:

- Who is considered for Bridge Housing; and
- Prioritization for available housing.

Who should be considered for Bridge Housing

Rapid Rehousing case managers should review every participant who is matched to their program to determine if they will qualify for a CoC Bridge Housing opportunity. Participants must have proof of chronic homelessness before lease signing in the Rapid Rehousing program to ensure qualification for additional programs, and specifically Permanent Supportive Housing programs.

Case Managers will inform the CoC Coordinated Entry Manager when they have participants in need of PSH Bridge Housing opportunities. The Coordinated Entry Manager will track and manage CoC housing matches for all qualified and potential bridge housing candidates and will also review all Rapid Rehousing matches for Bridge Housing eligibility.

Prioritization for Available Housing

When a PSH program has openings, determining who is prioritized for those openings will be conducted in the following way:

- When a PSH Project Based Voucher is available: those currently experiencing literal homelessness will be matched.
- When a PSH Scattered Site/Tenant-Based Voucher is available: Clients verified as qualified for CoC Bridge Housing will be matched and will take priority over those experiencing literal homelessness.
 - The housing opportunity the person bridged from will then be assigned another client, based on dynamic prioritization.

CoC Board Action Item

In the event of multiple qualified clients needing bridge at the same time, the Continuum of Care will determine who is matched in the following way:

- The qualified bridge participant who will be exiting the current housing program/subsidy support soonest will receive bridge priority.
- In the instance of a tie when current housing program/subsidy support ends for participants, case managers of the participants will engage in the CoC Override Process to determine which participant receives priority for available housing.

FY 2021 TX-601 Project Ranking Policy

CoC TX-601 will use the following process to rank all project applications in the 2021 Continuum of Care Program Competition to accomplish the following objectives:

- To prioritize those activities that are most successful in ending homelessness
- To maximize funding available to end homelessness in the CoC
- To provide an incentive to all funded providers to monitor and improve their performance, including efficiency with funds, to ensure continued funding with CoC resources

Projects are scored utilizing objective criteria including: project quality, past performance, cost effectiveness and contributions made to improve overall system performance. Domestic Violence providers will be evaluated utilizing data generated from a comparable database and are held to the same performance standards as non-domestic violence focused projects. TX-601 monitors HUD required and local performance and compliance standards throughout the year and findings are incorporated into the scoring process.

TX-601 uses a project renewal scorecard to evaluate all projects. This scorecard is generated through our data warehouse, Green River. The scorecard is based on APR data pulled through the Green River system and may have minimal variances from the APR data generated in the ETO system. TX-601 will use the scorecards with the Green River data and not the ETO data. During the scorecard process, agencies will have an opportunity to make data corrections to ensure an accurate scorecard. TX-601 will provide periodic scorecards to programs throughout the year so that they have ample time to make any corrections throughout the year.

After completing all renewal project scorecards, the Allocations Ranking Workgroup will preliminarily rank all renewal projects according to their scorecard score – e.g., projects with higher scores will be ranked higher in the project listing, regardless of project component type. However, the Allocations Ranking Workgroup and CoC Board will not make final ranking or funding recommendations until HUD releases the FY2021 CoC Competition Notice of Funding Availability (NOFA). Any unforeseen requirements stated in the FY2021 CoC Competition NOFA may impact ranking priority order, any necessary changes will be finalized and approved by the Allocations Performance Workgroup Committee.

Projects that are renewing for the first time, and subsequently have not completed a full project year and have not submitted an APR to HUD will not have a Project Renewal Score Card. These projects will be automatically renewed and will be given ranking priority over new project applications. Further, any project that has been under contract for 24 months or less will be automatically renewed and given ranking priority over new project applications.

New projects are not subject to a renewal project scorecard and will be required to complete a narrative response that will be scored by the Allocations Ranking Workgroup. New projects will be ranked in score order below renewing projects.

As HMIS and Coordinated Entry are HUD mandated activities, these projects will be placed in Tier 1 to secure the funding needed for these activities. The CoC Planning Grant is non-competitive and is not a ranked project in this competition.

The CoC Board approves all funding recommendations.

Renewal Project Score Threshold

All scored renewing projects are subject to an eligibility threshold. Projects that score in the lowest 30% of all Renewal Projects may be moved to a lower ranking status and may be subject to reallocation. For example, the Allocations Ranking Workgroup may choose to rank a new project above a renewing project that scores in the bottom 30%.

Geography

HUD has determined that geographic diversity is an appropriate consideration in selecting homeless assistance projects in the CoC competition. Likewise, TX-601 recognizes that geography is an appropriate consideration for the local competition. Projects may be ranked higher to ensure CoC funded programs are accessible to people experiencing homelessness throughout the entire TX-601 geography.

Vulnerable/High-Needs Populations

TX-601 recognizes that high quality projects that serve vulnerable and high-needs populations--such as youth, chronic homelessness, domestic violence, severe mental illness, criminal history, and substance abuse--are a critical component to ending homelessness. To address these needs and vulnerabilities of program participants during the ranking and selection process, the Allocations Ranking Workgroup of the CoC may rank the projects higher to ensure that needs of these populations are being served through CoC funded programs. These programs must meet a need in the community, show positive housing related outcomes, and provide choice to participants seeking the services offered.

New projects applying for the Domestic Violence Bonus funds will be ranked in Tier 2 to ensure that existing high performing renewal projects that serve high-needs populations will remain prioritized in the competition. If there are no other Domestic Violence renewal projects in Tier 1, Domestic Violence Bonus projects will be considered for Tier 1.

Voluntary Reallocation

Projects that choose to voluntarily reallocate at least 55% of their current grant amount in order to apply for a new reallocation-based project may be granted additional consideration in the ranking order.

Monitoring Scorecard

Recipient		Project Component Type				
Subrecipient		Reporting Period				
Project Name		Scorecard Status				
CoC Funding Year		Full Grant Term				
Expansion Year?		Project Less Than 2 Years Old?				
Exclusively Serve a Special Population?		Geographic Location				
Average Client VI-SpDAT	This would not be scored.					
Total Project Score = Project Performance Percentage Achieved + HMIS Data Quality Percentage Achieved + Coordinated Entry Participation Percentage Achieved + Grant Management & Financials Percentage Achieved		Scoring Category	Total Points Achieved	Total Points Available	Category Weight	Percentage Achieved
		Project Performance	0	60	50%	0%
		HMIS Data Quality	0	30	20%	0%
		Coordinated Entry Participation	0	10	20%	0%
		Grant Management & Financials	0	50	10%	0%
		Total Score	0%			

Performance Criteria	Purpose & Source of Measurement	Formula Information	Performance Calculation	Points: 10	Points: 5	Points: 0	Total
Project Performance 50% Achieving project outcomes provides a benchmark for how well projects help to end homelessness. Assessing & monitoring project outcomes is necessary to understand a project's rate of success and contribution to CoC-wide performance goals.							
Quarterly Occupancy Utilization Rate	Household utilization rates demonstrate that the CoC is fully utilizing its inventory. Sage APR Q08b & Application	January Total (Q08b, Row 1, Column 1)	#DIV/0!	90%+	80% - 89%	<= 79%	
		April Total (Q08b, Row 2, Column 1)					
		July Total (Q08b, Row 3, Column 1)					
		October Total (Q08b, Row 4, Column 1)					
		Adjusted Total from Project Application Proposed number of households served					
Percentage of chronically homeless households served	Indicates community success in ending chronic homelessness by measuring the number of chronically homeless participants served in the project during the measured year. Sage APR Q26a	Total Chronically Homeless Households served	#DIV/0!	PSH: >=75%	PSH: 65% - 74%	PSH: <= 64%	
		Total Households served					
Percentage of participants who remained in PSH or exited to permanent housing	Successful housing outcomes are one of the most important measures of project success. Sage APR Q23c	Total Number of Persons Served (Q05a, Row 1)	#DIV/0!	PSH: >= 98% RRH: >= 95%	PSH: 90-97% RRH: 90% - 94%	PSH: <= 89% RRH: <= 89%	
		Total Persons exiting to positive destinations (Q23c, 3rd row from bottom)					
		Total Exits (Q23c, 4th row from bottom)					
		Total persons whose destinations excluded them from the calculation (Q23c, 2nd row from bottom)					
		Unsuccessful exits (Auto Calculated)					
Average length of stay of program leavers	Length of Stay is measured to determine if clients are moving through the programs in an appropriate length of time and are efficiently moving towards a permanent and stable home. It also assists community system modeling efforts. Sage APR Q22b	Enter # from scorecard here (in days)...F32 will convert to months...Unless NA	#VALUE!	RRH: >=3-18 months	RRH: 19-24 months	RRH: >=25 / <=2 months	
Percentage of adults at exit or annual assessment who gained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures Sage APR Q19a1, Q19a2			PSH: >= 15% RRH: >= 56%	PSH: 9% - 14% RRH: 50% - 55%	PSH: <= 8% RRH: <= 49%	
Percentage of adults at exit or annual assessment who gained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. Sage APR Q19a1, Q19a2			PSH: >= 61% RRH: >= 21%	PSH: 55 - 60% RRH: 15% - 20%	PSH: <= 54% RRH: <= 14%	
Returns to Homelessness	Reducing returns to homelessness is one of the most important measures of program success and is HUD System Performance Measure 2a. Greenriver Report			<= 5%	6% - 15%	>= 16%	

Monitoring Scorecard

HMIS Data Quality 20%							
HMIS participation and data quality are priorities for TX601 & HUD. Accurate, complete & timely data is crucial to determine how projects are contributing to ending homelessness. High quality data is key to understanding what projects are doing and how the CoC & HUD can make informed decisions about the project.							
Personal Identifying Information Error Rate	To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete. HUD Data Quality Report; Sage APR Q6a, Q6b, Q6c			0% - 1%	2% - 5%	>= 6%	
Universal Data Elements Error Rate				0% - 1%	2% - 5%	>= 6%	
Income and Housing Data Quality				0% - 1%	2% - 5%	>= 6%	
Coordinated Entry System Participation 20% 24 CFR 578.(a)(8) states that CoCs must establish and operate a Coordinated Entry System to allocate assistance as effectively as possible, prioritizing services to those that need it the most.							
Time to Lease Up	TX-601 established Community-wide performance expectations in 2016 and identified that well-functioning Housing Crisis Response System moves households from homelessness to permanent housing in less than 30 days. Sage APR Q22c	Average Length of Time to Housing (days)			<=30 Days	31 - 45 Days	>=46 Days
Accepted Referrals	TX-601 established Community-wide performance expectations in 2016 to allocate assistance as effectively as possible, prioritizing services to those that need it the most. GreenRiver Report	Number of CES Referrals		N/A	>=90%	<=89%	N/A
		Number of Accepted Referrals					
Grant Management & Financials 10% Projects must demonstrate understanding of compliance with federal & local regulations of project operations.							
Projected Project Spend Down	Ensure the program is on track to spend down all project funds by the end of its current grant term. Agency Self-Report and eLOCCS data. For sub-contracted programs, subtract one month for the "number of months since start of grant term" to allow for the HUD billing delay in sub-contracted programs.	Funds expended to date, as reflected in eLOCCS		#DIV/0!	(+/-) 0 - 10%	(+/-) 11 - 15%	(+/-) 16% +
		Total Grant Amount Awarded					
		Number of months since start of grant term to present					
Cost Efficiency	It is important to HUD that programs demonstrate cost efficiency - the annual cost to retain or move someone into permanent housing. For projects that had an expansion, this question is marked N/A. Project Application & Sage APR Data	Actual Expenditures in eLOCCS	\$ -	#DIV/0!	PSH <=\$8,999 RRH <=\$2,499	PSH \$9,000 - 11,000 RRH \$2,500 - 4,500	PSH >=\$11,001 RRH >=\$4,501
		Number of participants who exited to or remained in permanent supportive housing during the reporting period	0				
Percentage of total grant funds that were recaptured in the most recent grant closeout	It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition. Sage APR Data	Total Grant Award		#DIV/0!	0-2%	3-5%	>= 6%
		Total Spent					
		Unspent Amount	\$ -				

Monitoring Scorecard

2019 PIT Count Participation	The measure indicates if agency is participating in CoC-related activities PIT Registration or PIT Data	N/A			Yes		No		
CoC General Meeting Attendance	To support collaboration between agencies and knowledge of local resources at the CoC will provides CoC wide meetings with varying topics related to homelessness and housing services. The measure indicates agency participation. TCHC Sign-In Sheets	Number of Meetings	0	#DIV/0!	>= 75%	50% - 74%	<= 49%		
		Number Attended	0						

Review Only: Unscores measures that provide insight into community performance. May be scored in future competitions.

Site Monitoring	<i>HUD requires that projects meet threshold requirements throughout the life cycle of the project. TCHC Monitoring Reports</i>	N/A			No Findings	Findings but Resolved	Finding with No Resolution		
CES Rejected Referrals	<i>TX-601 established Community-wide performance expectations in 2016 to allocate assistance as effectively as possible, prioritizing services to those that need it the most. Projects are allowed to reject up to 10% of CES referrals for reasons stated in the CES Operation Manual. GreenRiver Report</i>	Number of CES Referrals	0	#DIV/0!	<=10%		<=11%		
		Number of Accepted Referrals	0						
PSH Move On	<i>Ensure that PSH projects are assisting clients to independent living and effectively utilizing project beds. Self Sufficiency Matrix and HMIS Custom Report</i>	TBD							

Agency Response Section In the boxes below, please respond to the following questions (if applicable). These responses will be reviewed by the Allocations Committee.

1) For scored elements that received 0 or 5 points, please explain how your agency plans to improve the performance over time.

2) If your grant recaptured more than 10%, please explain how you intend to spend project funds in the coming year OR if you plan to voluntarily reallocate the excess budget.

Veteran Committee Priorities

1. Use inflow data and information to craft stronger prevention and diversion strategies
2. Ensure housing stability and closely monitor any returns to homelessness.
3. Work to shorten the length of time it takes a Veteran to enter permanent housing.

Youth Committee Priorities

1. Build community partnerships to help with homeless prevention and diversion.
2. Housing choice options: ensure the system can connect youth to appropriate and choice-driven housing options.
3. Emergency shelter/temporary housing: review shelter options for youth to ensure immediate access is available.