

Technical Assistance Service Request Form

TX -601 Continuum of Care



Agency Name

Program Requesting Assistance

Contact Person & Title (Primary Point of Contact)

Phone Number

Email Address

Street Address

City

State

ZIP Code

Description of Technical Assistance Needs

Technical Assistance Eligibility

Technical assistance will be available to all agencies who are members of the CoC.

Principles of Agreement

By submitting this request form, the entity listed above must agree to:

- work with TCHC and its designated technical assistance (TA) representative to establish a training and TA plan.
- allow TCHC's designated TA representative access to current policies and procedures for the requested TA in order to review
- allow TCHC's designated TA representative to conduct site visits to assess TA and training needs and evaluate implementation.
- schedule a time for TCHC's designated TA representative to speak with point of contact and program leadership about TA outcomes and how to sustain efforts in the future

Additional Questions

Has this organization used TCHC's technical assistance in the past?

Yes No

Are you asking for technical assistance for something we have helped with in the past?

Yes No

Do you have a committed team of staff members ready to focus on this issue?

Yes No

Signature

This agreement must be signed by your organization's chief executive officer or other signing authority.

Signature

Date

Print Name

Title

Completed forms should be sent to the Homeless Coalition at tchc@ahomewithhope.org
with Technical Assistance Request in the email subject line