



# TX-601 Continuum of Care REQUEST FOR PROPOSALS (RFP)

Youth Homelessness Demonstration Program  
Tarrant and Parker County

Tarrant County Homeless Coalition (TCHC) is accepting applications for the TX-601 Youth Homelessness Demonstration Program (YHDP). Applications will be accepted for four different youth-dedicated project types:

1. Rapid Rehousing (RRH)
2. Permanent Supportive Housing (PSH)
3. Crisis Transitional Housing (Crisis TH)
4. Joint Transitional Housing- Rapid Rehousing (Joint TH-RRH)

**RFP ISSUE DATE:** April 14, 2022

**PROPOSAL DEADLINE:** 5:00 pm, May 12, 2022

**ESTIMATED FUNDS AVAILABLE:** \$3,924,256

Projects apply at: <https://www.zoomgrants.com/zgf/YHDP>

# Table of Contents

Definitions and Commonly Used Acronyms	3
Purpose	5
Request for Proposal Description	5
Background	6
Eligibility	6
Timeline	7
Minimum Requirements	7
Project Types	8
Ranking and Allocation Process	13
Narrative Questions for New Projects	14
Budget	16
Resources	17

# Definitions and Commonly Used Acronyms

**CCP (Coordinated Community Plan):** A community's blueprint that lays the groundwork for implementation of a community's vision for preventing and ending youth homelessness

**CoC (Continuum of Care):** a community-based homeless assistance program planning network.

**Collaborative Applicant:** Tarrant County Homeless Coalition

**CE (Coordinated Entry):** A standardized method for connecting individuals and families experiencing homelessness to the resources available in a geographic area.

**Diversion:** A strategy that prevents homelessness for people seeking shelter by helping them identify immediate alternative housing arrangements and connecting them with services or financial assistance to help return to permanent housing.

**LGBTQIA+:** Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual.

**HMIS (Homeless Management Information System):** an information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and people at risk of homelessness.

**Homeless:** For purposes of this project, we have limited the term homeless to these two categories: 1) Individuals and families who live in a place not meant for human habitation (including the streets or in their car), emergency shelter, transitional housing, and hotels paid for by a government or charitable organization; or 2) Individuals or families who are fleeing or attempting to flee their housing or the place they are staying because of domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions related to violence that has taken place in the house or has made them afraid to return to the house, including trading sex for housing, trafficking, physical abuse, violence (or perceived threat of violence) because of the youth's sexual orientation, and who lack resources or support networks to maintain or obtain permanent housing.

**HUD:** [United States Department of] Housing and Urban Development.

## HUD Homelessness Categories:

- **Category 1 (Literal Homelessness):** Individuals and families who live in a place not meant for human habitation (including the streets or in their car), emergency shelter, transitional housing, and hotels paid for by a government or charitable organization.
- **Category 2 (Imminent Risk of Homelessness):** Individuals or families who will lose their primary nighttime residence within 14 days and have no other resources or support networks to obtain other permanent housing.
- **Category 3 (Homeless Under Other Statutes):** Unaccompanied youth under 25 years of age, or families with children and youth, who do not meet any of the other categories but are homeless under other federal statutes, have not had a lease and have moved two or more times in the past 60 days and can be expected to remain unstable due to special needs or barriers.
- **Category 4 (Fleeing Domestic Violence):** Individuals or families who are fleeing or attempting to flee their housing or the place they are staying because of domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions related to violence that has taken place in the house or has made them afraid to return to the house, including trading sex for housing, trafficking, physical abuse, violence (or perceived threat of violence)

because of the youth's sexual orientation, and who lack resources or support networks to maintain or obtain permanent housing.

**ICT:** Improvement, Coordination, and Training Committee

**Pregnant or Parenting Youth:** Individuals who are age 24 years or younger who are pregnant or who are the parents or legal guardians of one or more children who are present with or sleeping in the same place as that youth parent, and where there is no person over age 24 years in the household.

**PSH (Permanent Supportive Housing):** long-term housing with supportive services for homeless individuals with disabilities.

**RRH (Rapid Re-housing):** A program model that assists individuals or families who are experiencing homelessness to move as quickly as possible into permanent housing and to achieve stability in that housing through a combination of rental assistance, housing search and supportive services.

**TCHC (Tarrant County Homeless Coalition):** The lead agency, HMIS and Coordinated Entry administrator, for TX-601(Tarrant and Parker Counties).

**Trauma-Informed Care (TIC):** An approach to engaging people with histories of trauma that recognizes the presence of trauma symptoms and acknowledges the role that trauma has played in their lives.

**Unaccompanied Youth:** Persons who are age 24 years or younger, who are not part of a family with children and who are not accompanied by their parent or guardian during their episode of homelessness. This also includes two or more youth aged 24 years or younger who are presenting together as a family without children.

**YAB (Youth Action Board):** a group of youth included in CoC decisions, particularly on policies that relate to preventing and ending youth homelessness. Each YAB member is age 24 years or younger and at least two-thirds of the YAB members are homeless or formerly homeless.

**YHDP (Youth Homelessness Demonstration Program):** a HUD initiative to help communities drastically reduce youth homelessness through innovative strategies.

**YYA (Youth and Young Adult):** In this document, YYA is used to describe a person who is between the ages of 18-24 years and unaccompanied minors.

# Purpose

The purpose of this document is to provide information on the TX-601 Youth Homelessness Demonstration Program (YHDP) Request for Proposals.

## ***TX-601 YHDP Mission/Vision Statement***

Our mission is to end youth homelessness in Tarrant and Parker Counties. We envision a community where all youth and young adults (YYA) are safely and securely housed within a system that promotes future self-sufficiency. YYA in our community who become homeless will be quickly housed and connected with readily accessible, trauma-informed, holistic supportive services to ensure any instances of homelessness are brief and nonrecurring. Youth voice is respected and essential in ensuring that programs work for all YYA, including YYA of all races, ethnicities, gender identities, and sexual orientations.

# Request for Proposal Description

On behalf of the TX-601 Youth Homelessness Demonstration Program (YHDP), Tarrant County Homeless Coalition (TCHC) requests for proposals from service provider(s) to implement programs as defined by the TX-601 YHDP CCP. TCHC is seeking applications from eligible organizations to implement four projects approved by the local YHDP Committee, Youth Action Board, ICT Committee, and CoC Board. Applicants are allowed and encouraged (if there is organizational capacity) to apply for more than one project type. If an applicant decides to apply for more than one project, the applicant will need to submit separate applications for each project they are applying for. Applicants are encouraged to collaborate with other providers in the community. Under a collaborative model, one organization would apply as the lead applicant and the other organization(s) would be considered a sub-recipient.

Agencies will be required to submit their RFP application for projects in Zoom Grants at <https://www.zoomgrants.com/zgf/YHDP>.

If you do not have a Zoom Grants log in, please go to [www.zoomgrants.com](http://www.zoomgrants.com) and create an account before clicking the link above.

After agencies are recommended for funds through our local ranking process, awarded agencies will enter their application into eSNAPS. If you do not have an eSNAPS account (The electronic grants management system managed by HUD's Office of Special Needs Assistance Programs (SNAPS), **create an account immediately.**

Applicants are encouraged to consider how their project designs will address the unique needs of youth and young adults who are often at a greater risk of experiencing homelessness.

These populations are:

- Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual young people
- Pregnant and Parenting Youth and Young Adults
- Youth and Young Adults involved in the Juvenile Justice System
- Youth involved in the Foster Care System
- Victims of Trafficking and Exploitation

- Minorities
- Youth and Young Adults with Disabling Conditions

All YHDP projects funded through this RFP are required to align project design and implementation with the guiding principles outlined below. For more detailed information on the Guiding Principles, please refer to TX-601 CCP.

### ***YHDP Guiding Principles***

- The United States Interagency Council on Homelessness Youth Framework and the Four Core Outcomes.
- Responding to the needs of special populations
- Positive Youth Development and Trauma-informed Care
- Family engagement
- Immediate access to housing with no preconditions
- Youth choice
- Individualized and client-driven supports
- Social and community integration
- Coordinated Entry

## **Background**

In September 2021, TX-601 was awarded a Youth Homelessness Demonstration Program (YHDP) grant. As the designated collaborative applicant for TX-601, Tarrant County Homeless Coalition (TCHC) will lead the YHDP process for the community. This grant is intended to create youth-dedicated programs to prevent and end youth homelessness for unaccompanied youth and young adults under the age of 24. The planning process for YHDP begins with the development of a CCP (Coordinated Community Plan). The CCP identifies needs within the community and details how YHDP funding will be utilized to end instances of youth homelessness. During the development of the CCP, TCHC brought together the YAB (Youth Action Board) and a variety of community partners to ensure the CCP was driven by youth voice and evidence-based practices. The project types in this RFP were identified by the YAB and community partners as needed housing interventions in Tarrant/Parker Counties. In March 2022, the CCP was approved by HUD.

The \$4.1 million YHDP award includes project and planning funding for two years. If selected, each project would be awarded with the possibility of renewal annually in the HUD Continuum of Care competition. The total community \$4.1 million in YHDP will continue to be available in our community to serve only youth experiencing homelessness for the foreseeable future.

## **Eligibility**

Eligible project applicants are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.

## Proposal Timeline

A virtual Bidder's Conference will be held April 21, 2022 at 4pm. The Bidder's Conference is open to any interested applicant, as well as to members of the public. More information regarding the YHDP Bidder's Conference can be found at <https://ahomewithhope.org/coc/funding-opportunities/>.

To be considered for this opportunity, the YHDP Application must be submitted through Zoom Grants at <https://www.zoomgrants.com/zgf/YHDP> by 5pm on May 12, 2022. No late applications will be accepted.

Any questions regarding this RFP should be emailed to [CoCPlanningDepartment@ahomewithhope.org](mailto:CoCPlanningDepartment@ahomewithhope.org) by the date listed below:

- April 14- RFP is released
- April 21- Virtual Bidders Conference
- May 10- Written Questions from interested agencies due by 5pm.
- May 12- RFP response is due in Zoom Grants
- May 20- Projects rated and ranked by the CoC Ranking Committee
- May 23- Final approval of ranking by YAB and CoC Board
- May 24- YHDP Recommended Applications Announced
- June 7- Recommended applicants must enter their application for review in eSNAPS by this deadline
- June 24- Recommended applicants must submit any TCHC-requested changes to their application in eSNAPS by this deadline

## Minimum Requirements

To be considered for funding through this RFP, projects must meet or be prepared to meet the following requirements by July 2022.

- Be located and/or able to provide services to youth and young adults who are experiencing homelessness in TX-601 geographic area (Tarrant/Parker Counties)
- If awarded funding, agree to utilize any recommendations of the YHDP Committee, YAB, Sub-committees and TCHC YHDP staff on program design, including assessment tools, and implementation
- Not be debarred from receiving federal funds and in good standing with all government and funding contracts
- Participate in the Homeless Management Information System (HMIS)
- Adhere to Housing First practices while serving households experiencing homelessness
- Incorporate all YHDP values outlined in this document and the TX-601 CCP into projects being implemented
- Participate in, and accept, all new program participants referrals from the TX-601 Coordinated Entry System as outlined in the CES Policy and Procedures Manual
- Have a process to link YYA to certified mental health professionals.
- Provide services or case management to support stable housing, permanent connections, education/employment, and social emotional well-being.
- Incorporate Positive Youth Development (PYD) into their program design and implementation.

# Project Types

The Coordinated Community Plan proposes the following four project types for funding using YHDP funds. For more details about each category, refer to TX-601 CCP.

<b><u>Rapid Rehousing (RRH)</u></b>	
<b><u>Summary of Project and Supportive Services Description:</u></b>	<p>This project prioritizes a quick transition out of homelessness and into permanent housing by providing up to 36 months (with a HUD waiver) of housing and supportive services. Our CoC anticipates funding numerous RRH programs through the NOFO process. These programs may vary on design but will follow the key principles described in this project description. RRH will offer housing either with the young person as the lease holder or with the agency as the lease holder in a master lease. <b>RRH services can be project-based or scattered site housing.</b> Projects can also incorporate shared housing to help youth sustain housing after assistance ends or according to each individual youth’s needs.</p> <p>Assistance for youth households (individuals and families) with rapid rehousing will be provided by helping them locate and move into permanent housing using financial assistance and housing focused services. To meet unique needs of youth households, the projects should serve youth without restrictions - regardless of income, credit score, credit history, or criminal history.</p> <p>While youth are in RRH, they receive supportive services, including:</p> <ul style="list-style-type: none"> <li>• Phone numbers for crisis situations – needing medical attention, or been has assaulted</li> <li>• Assistance addressing or clearing criminal background</li> <li>• Assistance to those with disabilities</li> <li>• Connection to education and training resources, including connection to financial assistance</li> <li>• Connection to employment</li> <li>• Connection to community activities or groups</li> <li>• Connection to counseling services as needed</li> <li>• Connection to health services (physical, mental, behavioral)</li> <li>• Guidance on budgeting and credit score</li> <li>• Guidance on tenancy - lease requirements, how late fees work</li> <li>• Obtaining a car or other transportation</li> <li>• Connection to family</li> <li>• With waiver, up to 36 months of assistance with services and rent/utilities</li> <li>• Exploring benefits of pet ownership</li> </ul>



<b><u>Target Population and Projected Number Served:</u></b>	Youth between the ages of 18-24, including all special population groups. HUD Homeless Categories 1 and 4. Projected to serve approximately 57 youth annually.
<b><u>Project Requirements:</u></b>	<ul style="list-style-type: none"> <li>• Agencies provide a safe, inclusive, and affirming space for all youth.</li> <li>• All staff are trained in areas related to equity, cultural competency, inclusivity, and best practices.</li> <li>• Provide services to include housing identification, building relationships with landlords, finding housing quickly, and to limit the amount of time youth experience homelessness.</li> <li>• Include rental assistance to help to cover move-in costs, deposits, and the rental and/or utility assistance necessary to allow youth to move immediately out of homelessness and to stabilize in permanent housing. Continued assistance is flexible and tailored to the needs of every individual.</li> <li>• Youth-driven case management services will be provided with a variety of supportive services to help address issues that may impede access to housing. Case management services can be provided for 6 months after rental assistance has ended.</li> <li>• Adhere to a Housing First model.</li> <li>• Focus on supporting youth in developing long term supports and connections with their community.</li> <li>• Participate in the Coordinated Entry System and HMIS.</li> <li>• Adhere to the best practices and guiding principles of the CCP.</li> </ul>
<b><u>Maximum Funding Available and Match Information:</u></b>	\$578,680- \$668,680. Each YHDP project requires a cash or in-kind match of eligible costs at 25%.

<b><u>Permanent Supportive Housing (PSH)</u></b>	
<b><u>Summary of Project and Supportive Services Description:</u></b>	<p>Provide long-term rental assistance and supportive services for YYA with a diagnosed disability who are impacted by severe mental health issues, substance abuse, and/or trauma and who need longer term rental assistance and supportive services to regain housing stability. PSH services can be project-based or scattered site housing. On-site supportive services for PSH are preferred when possible.</p> <p>Provide individualized case management, supportive services, and connection to services that meet the youth’s unique needs and goals.</p> <p>While youth are in PSH, they receive supportive services including:</p> <ul style="list-style-type: none"> <li>• Phone numbers for crisis situations – needing medical attention, or been assaulted</li> <li>• Assistance addressing or clearing criminal background</li> <li>• Assistance to those with disabilities</li> </ul>

	<ul style="list-style-type: none"> <li>• Connection to education and training resources, including financial assistance</li> <li>• Connection to employment</li> <li>• Benefits assistance</li> <li>• Connection to community activities or groups</li> <li>• Connection to counseling services as needed</li> <li>• Connection to health services (physical, mental, behavioral)</li> <li>• Guidance on budgeting and credit score</li> <li>• Guidance on tenancy - lease requirements, how late fees work</li> <li>• Obtaining a car or other transportation</li> <li>• Connection to family, if desired.</li> <li>• Exploring benefits of pet ownership</li> </ul>
<p><b><u>Target Population and Projected Number Served:</u></b></p>	<p>Youth between the ages of 18-24, including all special population groups, with one or more diagnosed disabilities who are experiencing homelessness and/or are assessed as at highest vulnerability for YYA experiencing homelessness. Category 1 and 4. Projected to serve approximately 6-8 youth.</p>
<p><b><u>Project Requirements:</u></b></p>	<ul style="list-style-type: none"> <li>• Agencies provide a safe, inclusive, and affirming space for all youth.</li> <li>• All staff are trained in areas related to equity, cultural competency, inclusivity, and best practices.</li> <li>• Provide services to include housing identification, building relationships with landlords, finding housing quickly, and to limit the amount of time youth experience homelessness.</li> <li>• Include rental assistance to help to cover move-in costs, deposits, and the rental and/or utility assistance necessary to allow youth to move immediately out of homelessness and to stabilize in permanent housing. Continued assistance is flexible and tailored to the needs of every individual and services.</li> <li>• Youth-driven case management services will be provided with a variety of supportive services to help address issues that may impede access to housing.</li> <li>• Adhere to a Housing First model.</li> <li>• Focus on supporting youth in developing long term supports and connections with their community.</li> <li>• Participate in the Coordinated Entry System and HMIS</li> <li>• Adhere to the best practices and guiding principles of the CCP.</li> <li>• Demonstrated history of working with YYA with diagnosed disabilities.</li> </ul>
<p><b><u>Maximum Funding Available and Match Information:</u></b></p>	<p>\$123,984- \$213,984. Each YHDP project requires a cash or in-kind match of eligible costs at 25%.</p>

<b>Crisis Transitional Housing (Crisis TH)</b>	
<p><b><u>Summary of Project and Supportive Services Description:</u></b></p>	<p>This project provides an immediate, low barrier housing option for YYA who are at heightened vulnerability to exploitation and other risk factors on the streets and/or YYA for whom short-term transitional housing is sufficient to meet immediate safety and stability needs until family reunification, kinship care, campus housing, mainstream voucher, or self-sufficiency is secured.</p> <p>This program provides housing and supportive services for 30 to 60 days while YYA is being linked to permanent housing or stabilized through other interventions, such as diversion or connection to an appropriate housing program.</p> <p>Case managers link YYA to permanent housing, as well as assist with collection of critical documents, benefits assistance, referrals to other agencies to meet specific needs (e.g., LGBTQ, trafficking), daycare referrals, insurance connections with JPS, MHMR for mental health, GED and employment referrals, and transportation.</p>
<p><b><u>Target Population and Projected Number Served:</u></b></p>	<p>Youth between the ages of 18-24, including all special population groups, who are at heightened vulnerability to exploitation and other risk factors on the streets and/or YYA for whom short-term transitional housing is sufficient to meet immediate safety and stability needs until family reunification, kinship care, campus housing, mainstream voucher, or self-sufficiency is secured.</p> <p>Funding to operate 18 Crisis Transitional Beds. Categories 1 and 4.</p>
<p><b><u>Project Requirements:</u></b></p>	<ul style="list-style-type: none"> <li>• Agencies provide a safe, inclusive, and affirming space for all youth.</li> <li>• All staff are trained in areas related to equity, cultural competency, inclusivity, trauma-informed care, and best practices.</li> <li>• Provide services to link youth to permanent housing, finding housing quickly, and to limit the amount of time youth experience homelessness.</li> <li>• Youth-driven case management services will be provided with a variety of supportive services to help address issues that may impede access to housing.</li> <li>• Adhere to a Housing First model.</li> <li>• Participate in HMIS</li> <li>• Focus on supporting youth in developing long term supports and connections with their community.</li> <li>• Adhere to the best practices and guiding principles of the CCP.</li> </ul>
<p><b><u>Maximum Funding Available and Match Information:</u></b></p>	<p>\$382,817- \$472,817. Each YHDP project requires a cash or in-kind match of eligible costs at 25%.</p>

## **Joint Transitional Housing- Rapid Rehousing**

<p><b><u>Summary of Project and Supportive Services Description:</u></b></p>	<p>This project will allow for transitional housing of youth while providing for a planned exit to permanent housing. Linkage to services will be based on the youth’s needs and their desired intervention. YYA will be offered both transitional housing (TH) and rapid rehousing (RRH) assistance and will be able to choose to participate in either or both of the components of this project. RRH can be project-based or tenant- based housing where the young person is the leaseholder of a housing unit. Projects may also use master leasing to help youth gain rapid access to housing. Projects may also include shared housing to help youth sustain after assistance ends. Case management services will support youth and young adults to obtain permanent housing and achieve self-sufficiency.</p> <p>Assistance through Joint TH-RRH for youth households (individuals and families) will be provided by helping them locate and move into permanent housing using financial assistance and housing focused services. To meet unique needs of youth households, these projects will serve youth without restrictions - regardless of income, credit score, credit history, or criminal history.</p> <p>While youth are in Joint TH-RRH, they receive supportive services including:</p> <ul style="list-style-type: none"> <li>• Phone numbers for crisis situations – needing medical attention, or been assaulted</li> <li>• Assistance addressing or clearing criminal background</li> <li>• Assistance to those with disabilities</li> <li>• Connection to education and training resources, including financial assistance</li> <li>• Connection to employment</li> <li>• Connection to community activities or groups</li> <li>• Connection to counseling services as needed</li> <li>• Connection to health services (physical, mental, behavioral)</li> <li>• Guidance on budgeting and credit score</li> <li>• Guidance on tenancy - lease requirements, how late fees work</li> <li>• Obtaining a car or other transportation</li> <li>• Connection to family</li> <li>• Participate in the Coordinated Entry System and HMIS</li> <li>• Assistance with supportive services and rent/utilities</li> <li>• Exploring benefits of pet ownership</li> </ul>
<p><b><u>Target Population and Projected Number Served:</u></b></p>	<p>YYA between the ages of 18-24, plus all special population groups. HUD Homeless Categories 1 and 4. Projected to serve approximately 63 youth.</p>
<p><b><u>Project Requirements:</u></b></p>	<ul style="list-style-type: none"> <li>• Agencies provide a safe, inclusive, and affirming space for all youth.</li> <li>• All staff are trained in areas related to equity, cultural competency, inclusivity, and best practices.</li> </ul>

	<ul style="list-style-type: none"> <li>• Provide services to include housing identification, building relationships with landlords, finding housing quickly, and to limit the amount of time youth experience homelessness.</li> <li>• Include rental assistance to help to cover move-in costs, deposits, and the rental and/or utility assistance necessary to allow youth to move immediately out of homelessness and to stabilize in permanent housing. Continued assistance is flexible and tailored to the needs of every individual and services.</li> <li>• Youth-driven case management services will be provided with a variety of supportive services to help address issues that may impede access to housing. Case management services can be provided for 6 months after rental assistance has ended.</li> <li>• Adhere to a Housing First model.</li> <li>• Focus on supporting youth in developing long term supports and connections with their community.</li> <li>• Participate in the Coordinated Entry System and HMIS.</li> <li>• Adhere to the best practices and guiding principles of the CCP.</li> </ul>
<p><b>Maximum Funding Available and Match Information:</b></p>	<p>\$829,080- \$919,080. Each YHDP project requires a cash or in-kind match of eligible costs at 25%.</p>

## Ranking and Allocation Process

The Allocations Committee Ranking Workgroup, a committee of the TX-601 CoC Board, is comprised of objective community members who score project applications, rank projects as required, and make funding recommendations. The committee members are not affiliated with applicant agencies. To ensure YHDP projects are youth-focused, some members of the ranking committee will be YYA with lived experience of homelessness. No person with a real or perceived personal or organizational conflict of interest shall participate in scoring of YHDP project applications. Committee members are provided with multiple training opportunities regarding the application, the scoring process, and the ranking policy. Members are given materials a minimum of 1 week prior to the deliberations meeting to review, score, accept/reject and rank project applications. Applications will be evaluated based on a 115 point scoring matrix, with 115 being the highest and 0 being the lowest possible score.

Committee members deliberate in a closed meeting to make ranking, funding and reallocation decisions as guided by CoC policy. Additionally, the committee will make decisions related to which projects to accept and/or reject. Once a consensus has been met, the committee will provide final ranking recommendations to the CoC Board of Directors and YAB for review and instruct the Collaborative Applicant to submit the project ranking within the HUD-required timeframe. The CoC will notify any projects that are rejected or reallocated within the HUD-required timeframe.

Providers selected for YHDP funding will enter their project information into the HUD e-snaps online system. Once entered, providers will work with TCHC to finalize a funding application to HUD.

# Narrative Questions for New Projects

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.

1a. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

1b. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

1c. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your organization? (10 points)

2. Provide a description that addresses the entire scope of the proposed project. *Please address: type of project (PSH, RRH, Joint TH-RRH, or Crisis TH) target population, expansion or new project, type & number of units, specific services to be provided, projected outcomes, coordination with partners, how project meets community needs in its service area, and organization capacity.*

2a. Provide a description that addresses how this project will follow Positive Youth Development.

2b. Provide a description that addresses how this project will follow Trauma Informed Care.

2c. How does this project help the community meet the shared vision, goals and objectives of the coordinated community plan? (25 points)

3. Describe the experience of the applicant and potential subrecipients (if any) in providing housing and services to Black, Indigenous, People of Color (BIPOC) experiencing homelessness.

3a. Describe how race will not be a factor in determining outcomes in this project. (5 points)

4. Describe your estimated project implementation timeline; including the schedule for proposed activities, management plan and method for ensuring effective and timely completion of all work. (5 points)

5. Will the project enroll program participants who have the following barriers? Select all that apply.

- Having too little or little income
- Active or history of substance use
- Having a criminal record with exceptions for state-mandated restrictions
- History of victimization (e.g. domestic violence, sexual assault, childhood abuse)
- None of the above

(Not Scored)

6. Will the project prevent program participant termination from the project for the following reasons? Select all that apply.

- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area

- None of the above  
(Not Scored)

7. How will you work to remove barriers such as landlord's unwillingness to accept CoC assistance or provide housing to people experiencing homelessness. If project uses RRH units, additionally describe your landlord engagement to ensure there are RRH units available for persons enrolled in your project. (5 points)

8. Will program participants be housed in or have the option of project-based, tenant-based, or sponsor-based housing? (Not Scored)

9. Describe the intervention strategy to engage families and how community partnerships such as child welfare agencies, schools, youth providers, and other community service and homeless providers are incorporated into the intervention strategy? (10 points)

10. Please identify the specific populations addressed in this project:

- Minors
- Foster care/justice involved youth
- LGBTQ+ Gender Non-Conforming
- Victims of Sexual Trafficking
- None of the above  
(Not Scored)

11. How will the project continue to involve the Youth Action Board (YAB) in the development and implementation of YHDP projects? (10 points)

12. How will you help participants: 1) obtain permanent housing, 2) remain in permanent housing or exit to a stable permanent situation, and 3) access mainstream health, social, and employment resources according to their individual needs? Examples include transportation, case management, safety plans. (25 points)

13. Describe specific efforts to ensure BIPOC, LGBTQ and people with disabilities experiencing homelessness will be connected to housing of their choice and supported in housing after the assistance has expired. (5 points)

14. How will the project allow youth the ability to choose the providers and interventions that fit their needs? (10 points)

15. How will the project respond to the different needs for service type, intensity, and length of supports for youth? (5 points)

16. Do you commit to: using HMIS or a comparable database for this project; requiring staff to attend HMIS training annually; require staff to maintain timely data entry and excellent data quality?

- Yes

- No  
(Not Scored)

17. Will the new project participate in the local Coordinated Entry Process?

- Yes
- No  
(Not Scored)

18. Does the proposed project leverage funding for capital or rent outside of the CoC or ESG programs to provide housing for the proposed project? If so, please state the percent of units in this application that will leverage housing funding outside of CoC or ESG. Examples include private funding for participants’ rent, Public Housing Agency project-based vouchers, state or local government funding, HOME funding, ARPA funding, or other federal programs outside of ESG or CoC. (Not Scored)

## Budget

Awarded applicants will receive YHDP funding for two years.

When completing the budget of this RFP, please input the **ANNUAL** amount requested.

HMIS fees average \$2,500 annually. Applicants are encouraged to include those costs in the budget below.

Budget Line Item	Annual Funding Request	Annual Match Requirement (25%), if applicable.
Leased Units		
Leased Structures		
Rental Assistance		
Supportive Services		
Operating		
Project Administration (up to 10%)		
HMIS		
<b>Total</b>		



# Resources

YHDP CCP: <http://ahomewithhope.org/coc/funding-opportunities/>

Zoom Grants Portal YHDP Application: <https://www.zoomgrants.com/zgf/YHDP>

eSNAPS Log In: [www.esnaps.hud.gov](http://www.esnaps.hud.gov)

eSNAPS Resources: <https://www.hudexchange.info/programs/e-snaps/>

TCHC Funding Opportunities Webpage: <http://ahomewithhope.org/coc/funding-opportunities/>