Continuum of Care (CoC) Board of Directors Meeting
Fort Worth/ Arlington/ Tarrant County (TX-601)

January 23
Virtual via Zoom

I)	**Call to Order**	King, Leah, Chair
II)	**Reports and Discussion**	
	A) Executive Director Report (230123-302)	King, Lauren
	B) Review of other materials provided	
	C) Standing Committees	
	1) CoC Board Executive Committee (no report)	King, Leah
	2) Allocations Committee (no report)	Williams
	3) CoC Governance Committee (no report)	Owen
	4) HMIS Governance Committee (230123-303)	Hogg
	5) Housing Committee (no report)	--
	6) Improvement, Coordination, and Training Committee (230123-304)	Browne
III)	**Board Action Items**	King, Leah
	A) Approval of CoC Board Meeting Minutes from December 12, 2022 (230123-305)	
IV)	**Request for Future Agenda Items**	King, Leah
V)	**Public Comment** (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.)	King, Leah
VI)	**Adjournment**	King, Leah

CoC Board Membership will meet March 27, 2023

The Fort Worth/ Arlington/ Tarrant County Continuum of Care (also known by its HUD designation, "TX-601") serves as the planning and coordinating body for the efforts to prevent and end homelessness in Tarrant and Parker Counties. Meetings may be recorded. General Membership and Continuum of Care (CoC) Board meetings are open to the public. CoC Board Members are selected annually in accordance with the CoC Charter and after a public call for nominations. The Tarrant County Homeless Coalition (TCHC) serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for TX-601. More information is available at www.AHomeWithHope.org.

Executive Director Report

CoC Board of Directors Meeting

January 23, 2021

2022 BIG Accomplishments

- **Housed 2044 households in 2022**- more than ever

- Secured $62M in capital funding for housing development

- Successful YHDP planning, implementation and awards ($2M/yr)

- Launched new housing assessment tool

- Nationally recognized for EHV use and implementation

- Increased partner landlords and units available

- Coordinated simultaneous funding competitions

tchc
Tarrant County Homeless Coalition

CONTINUUM
OF CARE
TARRANT AND PARKER COUNTY
TX-601

System Update

- Family homelessness down in December, but rising again in January

- Shelters continue to be near capacity

- Cold weather shelter plans in place and activating

- Number experiencing homelessness returning to pre-pandemic levels

- Real estate market continues to make finding housing a challenge

System Update

- New training curriculum being implemented

- PSH case management standards being developed- launch Spring

- 368 EHVs awarded from State

- Conducting client focus groups across the system

- Expecting funding announcements soon- CoC and unsheltered

Strategic Goal Highlights

1. Effective and Efficient System
    - Specific focus on families in 2023
    - Youth housing programs launching in Q1

2. Data Driven Decisions
    - HMIS RFP out this summer
    - Collecting more qualitative data

3. Housing Focused
    - Continued work expanding landlord partnerships
    - Housing policy work begins in Q1

Strategic Goal Highlights

4. Engaged Community
   - Continue monthly huddle meetings for information exchange
   - Build community support for housing development

5. Maximize Resources
   - All programs monitored annually and performance issues addressed
   - Apply for additional collaborative funding to increase overall system resources

NEW: Housing Policy Work

- Next iteration of collective impact work of CoC and reflects system commitment to be housing-focused
- Looking at policies and tools to continue expansion of affordable housing across community: how to produce and preserve
- First meeting in February, further action determined from there
- How to make producing and building housing easier

On the Horizon

- Point in Time Count
  - THIS THURSDAY: January 26 @ 7PM
  - Deployments from Fort Worth, Arlington, Northeast, Parker County

- State of the Homeless Address
  - Fort Worth: March 22
  - Arlington: TBD

January 2023 Committee Report

Schedule
Monthly, second Tuesday

Last	Next
Date 1/10/2023 In Person	Date 2/14/2023 In Person

Report
The HMIS Committee did not meet in December.

The HMIS Committee met in January, with the primary focus being preparing for an RFP process launching this summer. The committee plans to review various sections of the proposed RFP each month, with the goal of having a committee approved RFP available for board approval in July 2023. In June of this year the CoC will enter into our final year of a 5-year contract with Social Solutions for HMIS and is required to go into a procurement process for a new contract. The review timeline is attached to this report.

The HMIS Committee needs to be repopulated. Each CoC member agency has an HMIS point of contact. This point of contact, or an appropriate appointee, is being asked to attend the committee to participate in the RFP process. Additionally, the committee would welcome recommendations of professionals from other field who have experience with large databases. Please let Anthony Hogg know of recommendations.

Key Takeaways
The HMIS RFP process will be committee focus for the first half of this year.

Recommendations to CoC Board
None at this time

HMIS Planning and Development Calendar

Activity	Begin
Present RFP Planning and Development Calendar	January 2023
Review Sections: 1, 2, 3	February 2023
Review and Begin Sections 4, 5, 6	March 2023
Review and Section 7, 8	April 2023
Open RFP Discussion	June 2023
Go-Live	July 2023

Outline:

1. Objectives
2. Roles
3. Eligible Applicants
4. Performance Period
   a. Contract Term
   b. Data Migration
5. Scope of Services
6. Current System Coverage
7. Process and Timeline
8. Scope Analysis

January 2023 Committee Report

Schedule
Monthly, second Monday at noon

Last	*Next*
Date 1/9/2023	Date 2/13/2023
In Person	In Person

Report
The ICT Committee did not meet in December.

In January the ICT Committee met and discussed a number of significant system topics. The Committee was updated on the additional Emergency Housing Vouchers (EHV) being provided by Texas Department of Housing and Community Affairs. TDHCA increased our allocation to 386, plus additional funds to help navigate the process and assist households with move-in costs. In phase 1, the plan is to prioritize families and move on efforts to create flow in our system and address the family crisis we continue to see. We will also allocate 20 to Parker County. As we move through the process and into phase 2, our system will have a better picture of how all of these will be used, but will have a significant impact on how many households we can house.

The quarterly dashboard was shared with committee members.

Shannon Barnes, Director of Training provided an update on training efforts this year. The Homeless Coalition has made the decision to do away with General Meeting and focus on more specific trainings for partners. With the CoC restructure a few years ago, there are many other meetings that provide a platform for information/resource sharing. The training schedule is attached.

The Committee discussed transfer enrollments and how to transfer households between programs when a different type of services or housing are needed. Scenarios were discussed and follow up information was provided.

The Planning team will share proposed PSH case management standards with ICT in February, with roll out to partners expected to be this summer.

Key Takeaways
EHVs will have a very positive impact on our system and will allow us to house 368 more households than projected.

Family homelessness continues to be a concern.

Recommendations to CoC Board
None at this time

Continuum of Care (CoC) Board of Directors Meeting
Fort Worth/ Arlington/ Tarrant County (TX-601)

December 12, 2022
Virtual via Zoom

I) **Call to Order**	Montgomery, Chair

II) **Reports and Discussion**

A) Executive Director Report (221212-295) — King, Lauren
- System Overview
  - 2022 System Challenge: house 2200 in 2022
    - Housed 1808 through November
    - Improved occupancy: 95%
    - Currently have 100 vouchers matched
  - Significant increase in families experiencing homelessness
    - Family referral process in place to help divert
  - Unsheltered homelessness/camping increased
  - 286 Emergency Housing Vouchers received from State
  - Tarrant County ARPA funding recommendations made
- Dates to Know
  - Homeless Memorial: Wednesday, December 21
  - CoC Board Meeting: Monday, January 23, 2023
  - 2023 PIT Count: Thursday, January 26, 2023
    - Fort Worth: University Christian Church
    - Arlington: Arlington Human Services Building
    - Northeast: Met Church
    - Parker County: Weatherford

B) Strategic Plan status update
- Provided in the meeting packet. Presented and reviewed.

C) Standing Committees
1) CoC Board Executive Committee (no report) — --
2) Allocations Committee (no report) — Williams
3) CoC Governance Committee (221212-296) — Owen
   - Strategic discussion regarding whom to bring on to the board.
   - Board member nominations, appointments, and officers confirmed.
   - The Governance Committee recommends board members and officers as presented for approval.
4) HMIS Governance Committee (221212-297)
   - The Coc will be required to issue an RFP for HMIS services next year. The HMIS Committee needs additional members with experience in data systems. — Hogg
   - No recommendations for the CoC Board at this time.
5) Housing Committee (no report)
6) Improvement, Coordination, and Training Committee (221212-298) — --
   Browne

- EHVs will have a very positive impact on our system and will allow us to house 286 more households than projected.
- Family homelessness continues to be a concern.
- The CoC Board should expect to see a revised scorecard at or before the May meeting.
- No recommendations for the CoC Board at this time.

III) **Board Action Items**	Montgomery

   A) Approval of CoC Board Meeting Minutes from September 12, 2022 (221212-299)
- I. Motioned: Leah King
- II. Second: Robyn Michalove
- III. All in favor, motion passes to approve September 2022 meeting minutes.

   B) Approval of proposed officer slate (221212-300)
- I. Motioned: Whitnee Boyd
- II. Second: Joy parker
- III. All in favor, motion passes to approve proposed officer slate.
  - Lauren will send out an electronic vote option to allow those that were not able to attend the board meeting an opportunity to vote.

   C) Approval of proposed board members (220912-301)
- I. Motioned: Judge Brent Carr
- II. Joy Parker
- III. All in favor, motion passes to approve proposed board members.
  - Lauren will send out an electronic vote option to allow those that were not able to attend the board meeting an opportunity to vote.

IV) **Request for Future Agenda Items** None	Montgomery
V) **Public Comment** (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.) None	Montgomery
VI) **Adjournment**	Montgomery

CoC Board Membership will meet January 23, 2023, IN PERSON

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Continuum of Care (CoC) Board of Directors Meeting
Fort Worth/ Arlington/ Tarrant County (TX-601)

Attendees: Steve Montgomery, Judge Brent Carr, Mayor Mattie Parker, Dr. Victoria Farrar-Myers, Tara Perez, Jonathan Cranz, Mindy Cochran, Joy Parker, Whitnee Boyd, Dr. Barbara Odom-Wesley, Kristy Hroch, Chelsea Griffith, Staci Markwardt, James McClinton, Leah King, Maria, Te Sol

TCHC Staff: Lauren King, Anthony Hogg, Ash Campbell, Kimberly Doty, Shannon Barnes, Debra Johnson, Casey Davis, Katie Welch,

	Training	Scheduled For (months subject to change)
Bimonthly (2x per month)	HMIS Workshop	Second and fourth Wednesday of each month
	Case Manager Boot Camp (Onboarding)	Looking to scheduled for 2nd and 4th Friday of each month
Monthly	Boot Camp Live!	First Tuesday of each month
	Program Manager training/meeting	2nd Thursday of the month 3-5 in person only
	Progressive Engagement	Looking to schedule for Third Wednesday of each month
Bimonthly (Every other month)	De-escalation	Looking to scheduled for Fourth Tuesday of every other month 10am-12pm offset from Boot camp video tours
	Diversion (1.0 & 2.0) 1pm-2:30pm	Tentatively scheduled for Second Wednesday of every other month (Jan, March, May, July, Sept, Nov) 1.0 2.0 = (Feb, April, June, Aug, Oct, Dec)
	Coordinated Entry 101	Fourth Monday of every other month (Feb, April, June, Aug, Oct, Dec)
	Harm Reduction	Second Tuesday of every other month (Jan, March, May, July, Sept, Nov)
	Boot Camp: Video Tours	Third Tuesday of every other month (Jan, March, May, July, Sept, Nov)
	CAS/Warehouse Best Practices	Fourth Tuesday of every other month (Feb, April, June, Aug, Oct, Dec)
	Housing Assessment Tool (HAT)	Fourth Thursday of every other month (Feb, April, June, Aug, Oct, Dec)
	SPDAT	2nd Monday every other month 2-3 (Jan, Mar, May, July, Sept, Nov)
	Chronicity	Fourth Thursday of every other month (Feb, April, June, Aug, Oct, Dec)
Quarterly	Leadership Academy	Case Managers - January, July Managers - April, October
	Documentation Training (Case Notes)	Feb, April, July, October
	Self-Care	February, May, August, November
	Landlord Engagement Training Series	February, May, August, November
	Working through Burnout and Secondary Trauma	March, June, September, December
	Mental Health First Aid (Adult and Youth)	March, June, September, December
2x per year	Professional Ethics (1.0 & 2.0)	January, July
	HQS	February, August
	Trauma Informed Care (1.0 & 2.0)	March, September
	Critical Time Intervention	April, October
	Motivational Interviewing (1.0 & 2.0)	May, November
	Poverty Simulation	June, December
Annually	Human Trafficking	January (Human trafficking awareness month)
	Guardianship Services	February
	Navigating Mainstrean Benefits -SNAP & Medicaid	March
	McKinney-Vento	April
	Youth Homelessness	May
	LGBTQ+	June (Pride Month)
	Mainstrean Benefits -TANF	July
	HUD Equal Access Rule	August
	Drug Trends	September
	Domestic Violence	October (national DV awareness month)
	Cultural Competency/Humility	November
	Suicide Prevention	*Provided monthly by Jordan Elizabeth Harris Foundation

Case Manager Track
Making Networking Work for You
Communication Skills: Leading with Empathy
Ethics and Boundaries
Conflict Management and Resolution
Critical Thinking
High Performance Productivity
Leadership Without a Title
Implicit Bias and Cultural Humility
Professionalism in the Workplace
Self-Care

January and July

Program Manager Track
Communicating with Staff: The Language of Leadership
Knowing Your Leadership Style
Workplace Culture and Ethics
Staff Hiring, Retention and Recognition
Emotional Intelligence
Delegating and Empowering Staff
Conflict Management and Resolution
Diversity and Generational Differences in the Workplace
Self-care and Stress Management
Guidelines for Disciplining and Terminating Staff

April and October

Learning Library	Provider Agency	Type
211	United Way 211 - TCHC	Virtual training
Core Functions and Stages of Case Management	Samaritan House - TCHC	Recorded training
Keys to Successful Engagement	PNS- TCHC	Recorded training
Mental Health Case Management is Simply Good Case Management	MHMR - TCHC	Recorded training
Situations that Need Law Enforcement	Hope Team - TCHC	Recorded training
What is Good Case Management	MHMR - TCHC	Recorded training
Who is Hard to Serve?	PNS/DRC - TCHC	Recorded training
Appropriate Approaches in Responding to People with Psychosis	Agency Area on Aging	Webinar
Choices Program	Workforce Solutions - TCHC	Recorded training
DV 101	SafeHaven of Tarrant County - TCHC	Virtual training
Cognitive Changes What to Look for & What to Do	Agency Area on Aging	Webinar
Cultivating Equal Access	THN	Webinar
Cultural Competency	TCHC - Kiva Harper	Recorded training
Cultural Connections: Effectively Engaging with Residents from Different Cultural Backgrounds	HUD	Webinar
Cumulative Stress and Self Care	Agency Area on Aging	Webinar
Effective and Empathetic Communication	Stevie Dawn - TCHC	Recorded training
Diversion 1.0	TCHC	Module
Diversion 2.0	TCHC	Module
Elder Abuse and Adult Protective Services APS	North Central Texas Aging & Disability	Webinar
Engaging with Residents: Strategies and Considerations for Building Relationships	HUD	Webinar
Fair Housing 101	North Texas Fair Housing Center	Virtual Training
Fair Housing Series	Area Agency on Aging / North Texas Fair Housing Center	Webinar
From Application to Expiration	TCHC	Recorded training
Guardianship in Texas	Area Agency on Aging	Webinar
Housing-focused Engagement and Supporting Staff	Homeless Housing Resource Center	Webinar
HQS	Tarrant County Housing - TCHC	Virtual Training
HUD's Equal Access Rule	NAEH	Webinar
Human Trafficking	Unbound - TCHC	Virtual training
Identifying and Engaging Persons with Autism Spectrum Disorder	Area Agency on Aging	Webinar
Integrating Behavioral Health Supports into Respite Care for People Experiencing Homelessness	Homeless Housing Resource Center	Webinar
Lease Terms: What you Should Know Before Signing	North Central Texas Area Agency on Aging/ North Texas Fair Housing Center	Webinar
Leasing: How the Tenant is Potected	TCHC	Recorded training
LGBTQ+ and Youth Homelessness 101	True Colors United - TCHC	Virtual training
Managing Emotional Behaviors in Dementia Care	Area Agency on Aging / James West	Webinar
Maximize Housing Success and Retention: How the Landlord Engagement Program Supports You	TCHC	Recorded training
Mckinney-Vento 101	Reigon 11 - TCHC	Virtual training
Medicaid 2022	Workforce Solutions - TCHC	Virtual training
Methamphetamine and the Transition to Housing	Homeless Housing Resource Center	Webinar
Overview of Supportive Housing and Recovery Housing Models	Homeless Housing Resource Center	Webinar
Promoting Racial Equity in Supportive and/or Recovery Housing Programs	Homeless Housing Resource Center	Webinar
Providing Affirming Services to LGBTQ+ Youth Experiencing Homelessness	Homeless Housing Resource Center	Webinar
Serious Mental Illness and Homelessness	Homeless Housing Resource Center	Webinar
Services for Older Adults and People with Disabilities through AAA & ADRC	Area Agency on Aging and Aging and Disability Resource Center	Webinar
Services for Residents Leaving Nursing Facilities	Area Agency on Aging	Webinar
Stabilizing Housing for Families of Children who Have Mental Health and/or Substance Use Challenges (Part 1)	Homeless Housing Resource Center	Webinar
Stabilizing Housing for Families Part II	Homeless Housing Resource Center	Webinar
Supplemental Nutrition Assistance Program (SNAP)	Workforce Solutions - TCHC	Virtual training
Taking a Trauma-Informed Approach with Events of Escalation	Homeless Housing Resource Center	Webinar
TANF	Workforce Solutions - TCHC	Virtual training

Texas Department of Family and Protective Services Adult Protective Services Working for You!	Area Agency on Aging	Webinar
Trauma-Informed Care: Responding to the Trauma of Homelessness	Homeless Housing Resource Center	Webinar
Understanding and Recognizing Other Brain Disorders	Area Agency on Aging	Webinar
Understanding Trauma When Working With Clients Experiencing Homelessness	Amberly P. - TCHC	Recorded training
Whole-Person Care for People Experiencing Homelessness and Opioid Use Disorder	Homeless Housing Resource Center	Webinar
Workforce Innovation & Opportunity Act (WIOA)	Workforce Solutions - TCHC	Virtual training
Working with Residents Who Have Depression and/or Anxiety	HUDs	Webinar
Working with Residents with Serious Mental Health Challenges	HUD	Webinar

CoC Board Meetings

Bi-monthly on odd months @ 1PM

Chair: Leah King

- January 23
- March 27
- May 22
- July 31
- September 23
- November 27

CoC Governance Committee Meetings

First Monday of second month of quarter @ 8:30AM

Chair: Toby Owen

- February 2
- May 4
- August 3
- November 2

CoC HMIS Committee Meetings
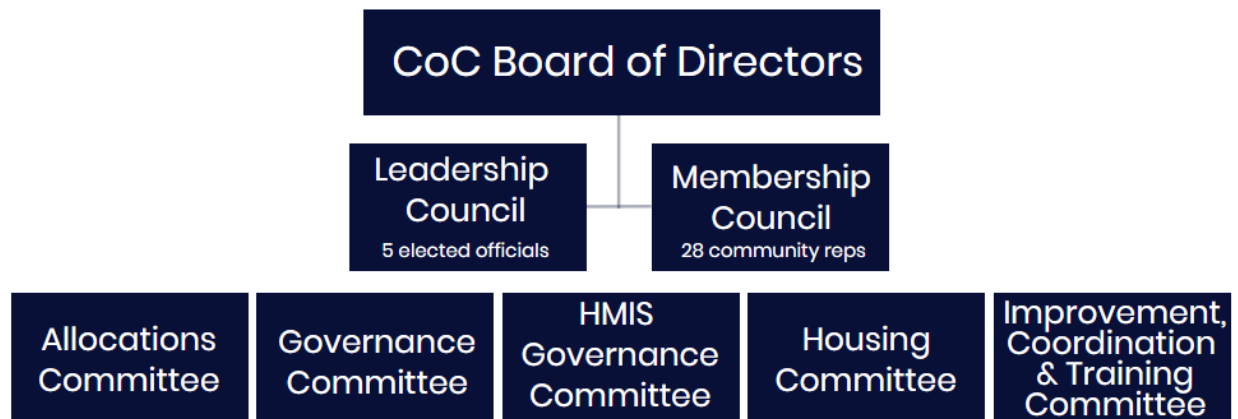
Monthly, second Tuesday @ noon

Chair: vacant

- February 14
- March 8
- April 11
- May 10
- June 14
- July 11

CoC ICT Committee Meetings

Monthly, second Monday @ 12:00- 1:30
Chair: Dee Browne

- February 13
- March 20
- April 10
- May 8
- June 12

- July 10
- August 14
- September 11
- October 9
- November 13

Committee Purpose and Alignment

Allocations

Purpose: The Allocations Committee aligns needs with resources, with the goal of increasing system dollars and improving performance across the homeless services system. This includes all services from prevention of homelessness and diversion all the way to emergency shelter and housing programs.

Strategic Plan Alignment: Goal 5: Committed Resources

Governance

Purpose: The Governance Committee conducts the annual nominations process for the CoC Board of Directors. Committee members must include three members of the Leadership Council and three members of the Membership Council.

HMIS Governance Committee

Purpose: The HMIS Governance Committee oversees the Homeless Information Systems Management, including planning, participation, selection, implementation and ongoing oversight of data systems such as ETO, Green River and Outreach Grid.

Strategic Plan Alignment: Goal 2: Data Driven Solutions

Housing Committee

Purpose: The Housing Committee makes recommendations to the CoC Board on the planning, CoC wide policies, procedures, implementation and oversight needed to ensure adequate housing stock and access for those at risk of or experiencing homelessness.

Strategic Plan Alignment: Goal 3: Housing Focused

Improvement, Coordination & Training Committee

Purpose: The ICT Committee oversees the development and implementation of CoC-wide policies, processes and training and oversees all provider workgroups and special population ad hoc subcommittees.

Strategic Plan Alignment: Goal: 1: Effective Response System