

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

July 25, 2022
Virtual via Zoom

I) Call to Order	Montgomery, Chair
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II) Reports and Discussion	
A) Executive Director Report (220725-280)	King, Lauren
B) ARPA Capital ask progress (220725-281)	
C) Affordable housing report	Perez, Tara
D) Special NOFO Plan to Address Unsheltered Homelessness (220725-282)	Campbell, Ash
E) Standing Committees	
1) CoC Board Executive Committee (no report)	--
2) Allocations Committee (no report)	--
3) CoC Governance Committee (no report)	--
4) HMIS Governance Committee (no report)	--
5) Housing Committee (no report)	--
6) Improvement, Coordination, and Training Committee (220725-283)	Browne
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III) Board Action Items	Montgomery
A) Approval of CoC Board Meeting Minutes from May 23, 2022 (220725-284)	
B) Approval of NOFO Plan to Address Unsheltered Homelessness	
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IV) Request for Future Agenda Items	Montgomery
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V) Public Comment (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.)	Montgomery
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VI) Adjournment	Montgomery
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CoC Board Membership will meet September 26th @ 1:00pm

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Executive Director Report

CoC Board Meeting

July 25, 2022

System Overview

- 2022 System Challenge: house 2200 in 2022
 - Housed 869 through June
 - Improved occupancy: 90%
 - Continue to have 100 to 200 households looking for housing
- Significant increase in families experiencing homelessness
- Looking at data trends: 2019 to present
- Launching housing focused case management series
- Working on single site model

Funding Updates

- HUD special NOFO released to address unsheltered homelessness and those with severe needs
- HUD CoC NOFO expected to be released soon
- YHDP projects submitted to HUD in June
 - Projects expected to start in October
- Continued work on ARPA capital request from municipalities

June 2022 ICT Committee Report

Schedule

Meeting Occurrence & Time

<i>Last</i>	<i>Next</i>
Date 6/20/2022 In Person	Date 8/15/2022 In Person

Report

1. Current CoC Resources/Options for Housing Outside of CE
 - All EHV's have been used including the additional 23 vouchers we received.
 - We have had 240 matches
 - In order to meet our 2022 goal we will need additional vouchers or programs.
2. Onboarding clients
 - Because of the high turnover rate clients are having a hard time adjusting to the Housing Case Managers. We need the Emergency Shelter Case Managers or street outreach to help build the relationship between the client and the new Housing Case Manager.
 - There are some clients that need more help and require more support initially. We need to ensure that we are providing the support to ensure their success.
 - Looking at bringing on a Critical Time Intervention Specialist, we have the funding.
3. Shared Housing two
 - Two pronged approach to shared housing, but will allow us to house more people with the same number of vouchers we currently have.
4. ICT CM 101 Standards
 - Want the quality of standards to be the same across the board.
 - Increase standards and training.
 - TCHC will be working with FWHS to create a pilot, hope to have it rolled out by the end of the year.
 - Framework would be put together based on feedback and community standards. We want this to be what works best for our entire community.
5. Training Update
 - Working on creating Housing Case Manager training.
 - This training will be broken down into a series. This is to avoid having one long training.
 - All new Case Managers will need to attend the full series.
 - We will let program managers know everyone needs to attend.
 - This will set the expectations moving forward.
6. Middle Management/Program Manager committee
 - Coordinated Entry is providing monthly trainings specific to Program Managers.
 - A different training will be provided each month. This will be a series of 4 trainings.
 - Would like input from the committee about having a Program Manager committee. This would be a Monthly meeting to help bridge the divide between Program Managers and front-line staff. Ideally, the meeting would be immediately following the training.
7. Public Dashboard Program Occupancy-Katie
 - Viewed and discussed TX-601 Monthly Voucher Utilization System summary dashboard.

Recommendations to CoC Board

None at this time

Schedule

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

May 23, 2022

In Person Meeting @ True Worth Place

I) Called to Order 1:38pm

Montgomery, Chair

II) Reports and Discussion

A) Executive Director Report (brief)

King, Lauren

- (i) Number housed through 4/30/22
 - 603 individuals
- (ii) Watching numbers as we enter summer
 - We are seeing a rise in numbers
 - Family shelters are full
- (iii) Recap/feedback on 2021 NOFO
 - Received a great score
 - We were nine points below the highest possible score.
 - Did not have a domestic violence specific project.
 - Lauren will send the board details about our ranking
- (iv) ARPA capital request update

B) Standing Committees

1) CoC Board Executive Committee (no report)

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2) Allocations Committee (220523-273)

King, Leah/Williams

- Allocations is returning to a funding allocations committee. Artie Williams will be chairing the committee. Leah King will be moving over to the Governance Committee.
- The Allocations Committee is recommending that the CoC Board approve the YHDP projects as ranked and allocated (provided in meeting packet). The Homeless Coalition will submit this ranking and allocation recommendation to HUD following Board approval.

3) CoC Governance Committee (220523-274)

Owen

- Toby Owen was elected Committee Chair, replacing Eddie Broussard.
- Will wait to fill the Business Rep position until the full nomination process.
- The committee has had strategic discussions regarding who should be brought on to the board.
- Will be starting the nomination process early this year. Lauren/Toby will be sending out a form soon requesting nominations.
- No recommendations for the board.

Hogg

4) HMIS Governance Committee (220523-275)

- Started a mass data clean-up for overnight shelters on 5/23. This will involve dismissing thousands of clients who have not been active in the system.

- The CoC needs to create a regular increase schedule for HMIS fees to keep up with the contract increase. Historically TCHC has not passed these fees increase onto the agencies. Increased the fees for the first time in 2021.
- The current HMIS contract ends in 2024, will need to put out an RFP for services.
- More details about the HMIS fee increase will be discussed in future meetings.
- HMIS voted to move to quarterly meetings.
- No recommendations for the board.

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Browne

5) Housing Committee (no report)

6) Improvement, Coordination, and Training (220523-276)

- Training is being developed to assist Case Managers when working with difficult clients. The training will launch this summer.
- It was decided that Case Managers will meet with clients once a week for the first three months.
- The committee voted to utilize vouchers as move-on for people individuals in Rapid Rehousing and PSH.
- The Committee requested that the dashboard be changed to better capture more meaningful data.
- The Committee voted to change special population prioritization; families are now first, followed by veterans and youth.
- The Homeless Coalition will create a guidance document for shared housing and with housing programs to understand how to best implement shared housing in our community.
- The ICT Committee is recommending that the CoC Board approve making families the highest priority for housing.

III) Board Action Items

Montgomery

- A) Approval of CoC Board Meeting Minutes from March 28, 2022 (220523-277)
 - I. Dee Browne- Motioned
 - II. Robyn Michalove- Seconded with the caveat that the minutes attendance be updated to reflect her attendance.
 - III. The twelve individuals in attendance favored the motion. Lauren will reach out electronically for additional votes to pass the motion.
- B) Approval of ICT recommendation to prioritize families for housing (22052-278)
 - I. Judge Brent Carr- Motioned
 - II. Mary-Margaret Lemons- Seconded
 - III. The twelve individuals in attendance favored the motion. Lauren will reach out electronically for additional votes to pass the motion.
- C) Approval of Ranking Workgroup recommendations for funding for Youth Homelessness Demonstration Project grants (220523-279)
 - I. Leah King- Motioned
 - II. Toby Owen- Seconded
 - III. The twelve individuals in attendance favored the motion. Lauren will reach out electronically for additional votes to pass the motion. Once the motion passes it will be presented to Leadership for approval.

IV) Request for Future Agenda Items

Montgomery

- Housing gap comparison
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Schedule

–	Status on projects	
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V) Public Comment	(Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.)	Montgomery
–	None	

VI) Adjournment		Montgomery
–	2:21pm	

CoC Board Membership will meet July 25th @ 1:00pm

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Attendees: Beckie Wach, Judge Brent Carr, Deirdre Browne, Dr. Barbara Odom-Wesley, James McClinton, Joy Parker, Mayor Laurie Bianco, Leah King, Mary-Margaret Lemons, Robyn Michalove, Steve Montgomery, Tara Perez, Toby Owen, Debbi Rabalais, Mindy Cochran

TCHC Staff: Lauren King, Anthony Hogg, Shannon Barnes, Ashe Campbell, Katie Welch