

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

December 12, 2022
Virtual via Zoom

I) Call to Order	Montgomery, Chair
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II) Reports and Discussion	
A) Executive Director Report (221212-295)	King, Lauren
B) Strategic Plan status update	
C) Standing Committees	
1) CoC Board Executive Committee (no report)	--
2) Allocations Committee (no report)	Williams
3) CoC Governance Committee (221212-296)	Owen
4) HMIS Governance Committee (221212-297)	Hogg
5) Housing Committee (no report)	--
6) Improvement, Coordination, and Training Committee (221212-298)	Browne
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III) Board Action Items	Montgomery
A) Approval of CoC Board Meeting Minutes from September 12, 2022 (221212-299)	
B) Approval of proposed officer slate (221212-300)	
C) Approval of proposed board members (220912-301)	
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IV) Request for Future Agenda Items	Montgomery
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V) Public Comment (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.)	Montgomery
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VI) Adjournment	Montgomery
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CoC Board Membership will meet January 23, 2023, IN PERSON

The Fort Worth/ Arlington/ Tarrant County Continuum of Care (also known by its HUD designation, "TX-601") serves as the planning and coordinating body for the efforts to prevent and end homelessness in Tarrant and Parker Counties. Meetings may be recorded. General Membership and Continuum of Care (CoC) Board meetings are open to the public. CoC Board Members are selected annually in accordance with the [CoC Charter](#) and after a public call for nominations. The Tarrant County Homeless Coalition (TCHC) serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for TX-601. More information is available at www.AHomeWithHope.org.

Executive Director Report

CoC Board Meeting

December 12, 2022

System Overview

- 2022 System Challenge: house 2200 in 2022
 - Housed 1808 through November
 - Improved occupancy: 95%
 - Currently have 100 vouchers matched
- Significant increase in families experiencing homelessness
 - Family referral process in place to help divert
- Unsheltered homelessness/camping increased
- 286 Emergency Housing Vouchers received from State
- Tarrant County ARPA funding recommendations made

Dates to Know

- Homeless Memorial: Wednesday, December 21
- CoC Board Meeting: Monday, January 23, 2023
- 2023 PIT Count: Thursday, January 26, 2023
 - Fort Worth: University Christian Church
 - Arlington: Arlington Human Services Building
 - Northeast: Met Church
 - Parker County: Weatherford

December 2022 Governance Committee Report

Schedule

Quarterly, first Thursday 8:30 AM to 10:00 AM

<i>Last</i>	<i>Next</i>
November Virtual	February 2, 2023

Report

The Committee discussed board transitions at the end of 2022.

- Faith based rep:
 - Robyn Michaelove is eligible to serve another term and has agreed
- Foundation rep:
 - Elizabeth Brands is eligible to serve another term and has agreed
- Affordable housing rep; need two- one for membership, one for Leadership
 - Kenny Mosley, with Columbia/Renaissance Heights, is recommended
- Commander Amy Ladd (law enforcement representative) has retired. Lt. Chris Gorrie recommended to complete her term through 2024
- Leadership Council also needs to appoint another nonprofit rep
 - Kathryn Jacob recommended to ensure domestic violence provider included on board
- Officer slate recommended:
 - Leah King, Chair
 - Mary Margaret Lemons, Vice Chair

Key Takeaways

Strategic discussions had regarding people to bring on to the board.

Board member nominations, appointments and officers confirmed.

Recommendations to CoC Board

The Governance Committee recommends board members and officers as presented for approval.

December 2022 HMIS Committee Report

Schedule

First month of quarter, second Tuesday at noon

<i>Last</i>	<i>Next</i>
October 18, 2022 Virtual	January 17, 2023

Report

The HMIS Committee will have significant responsibilities over the next year. The Homeless Coalition, on behalf of the Continuum of Care, has been in a five year contract with Social Solutions to provide ETO as our HMIS provider. All federal grantees are required to use HMIS for data entry and reporting.

In May 2023, our community will enter into our last year of the contract with HMIS. The cost for HMIS has increased significantly over the past five years, with a minimum 5% increase yearly. From year three to four, our contract increased by 16% due to an increase in users. This cost has not been passed onto partners and there has only been one increase in user fees in the past five years.

Next June the Homeless Coalition will issue an RFP for HMIS services; the CoC Board will be asked to approve this process at the May 2023 meeting. The HMIS Committee needs additional members who have both direct user experience, program management experience, reporting experience and data management experience. If there are CoC board members who have this experience or have team members who would be a good addition to the committee, please let Homeless Coalition staff know. We also need a board member to chair the committee.

If through the RFP process a different vendor is chosen to provide HMIS services, it will be a significant undertaking for the CoC. The HMIS Committee will provide the board with a timeline and steps required in the January 2023 meeting.

Key Takeaways

The CoC will be required to issue an RFP for HMIS services next year. The HMIS Committee is in need of additional members with experience in data systems.

Recommendations to CoC Board

None at this time.

December 2022 ICT Committee Report

Schedule

Occurrence & Time

<i>Last</i>	<i>Next</i>
Date 11/14/2022 In Person	Date 1/10/2023 In Person

Report

The ICT Committee met in October and November.

In October the discussion primarily focused on the increase in families and process within the shelter system.

In November the committee discussed additional Emergency Housing Vouchers being awarded to our CoC by Texas Department of Community Affairs. We are receiving 286 vouchers plus an additional \$3500 to help people move in and provide other services. Logistics and contract are still being worked on between the Homeless Coalition and TDHCA. Homeless Coalition staff is pulling data to help the committee determine how to use these vouchers. The vouchers are rental assistance only and would need an outside source for case management.

The committee reviewed Housing Assessment data to help us better understand the population and needs.

Salvation Army reported they are working with 60+ families, some of which were in motels. The shelter has now gone to a referral process so that others can help provide diversion screenings and slow the inflow into shelter.

All YHDP programs have executed contracts with HUD and are working to get off the ground.

Planning staff is working on revamping the scorecard, based on grantee feedback.

Key Takeaways

EHVs will have a very positive impact on our system and will allow us to house 286 more households than projected.

Family homelessness continues to be a concern.

The CoC board should expect to see a revised scorecard at or before the May meeting.

Recommendations to CoC Board

None at this time

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

September 12, 2022
Virtual via Zoom

I) Call to Order

Montgomery, Chair

II) Reports and Discussion

A) Executive Director Report (220912-285)

King, Lauren

System Overview

- **2022 System Challenge: house 2200 in 2022**
 - Housed 1319 through August
 - Improved occupancy: 91%
 - Number of vouchers matched has decreased
 - About 100 households looking for housing
- **Significant increase in families experiencing homelessness**
 - Salvation Army- has been operating an overflow motel since the beginning of July.
 - Family size has grown from 3.4 to 6.
 - Inflow of families has almost doubled.
- **Housing-focused case management series**
 - Leading to case management series
- **Working on single site model- what works best for our community**
- **Partner reports and accountability**
 - The Coalition has been sending those reports out monthly

Community Updates

- **Unsheltered homelessness and camping continued concern among citizens**
 - From January to July there has been roughly a 30% increase
- **Fort Worth HOPE Team expanding**
 - More coverage on nights and weekends
- **Support for housing in development**
 - Will keep board members updated as these come online
- **Mayor's Council cluster meetings- October**

Funding Updates

- **Special NOFO projects to start 5/1/23**
 - \$4.4M a year over the next 3 years
- **YHDP projects are expected to come online in October (\$2M)**
 - This is for youth 18-24-year-olds
- **Housing Stability Vouchers – Housing Authorities**
 - All housing authorities will be receiving these vouchers, unsure of how many.
 - Function similar to EHV, permanent vouchers.
 - Will run through coordinated entry.
- **ARPA for housing development**
 - Fort Worth**
 - Fort Worth has awarded \$12M to 3 PSH projects
 - \$8M for additional PSH in competitive process now
 - \$8M being considered for deeply affordable
 - Tarrant County**
 - Commissioners Court approved planned use of \$32.5M

Continuum of Care (CoC) Board of Directors Meeting

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- \$4.25M for PSH
- \$22M for Supportive Housing
- \$6.5M for Deeply Affordable Housing
- RFP in development now

Arlington

- No commitment as of board meeting date

Dates to Know

- HUD NOFO due: **September 30**
- Special NOFO due: **October 20 (we'll be early)**
- Case Manager of the Year Nominations Open: **Week of September 26**
- CoC Board Meeting (In Person): **Monday, November 28**
- Annual Appreciation Lunch: **Thursday, December 1 @ 11:30**
- Homeless Memorial: **Wednesday, December 21**
- 2023 PIT Count: **Thursday, January 26, 2023**

B) ARPA Capital ask progress

- Included in Director Executive Report

C) Affordable housing report (220912-286)

- Reviewed and discussed Affordable Housing Report

Perez, Tara

D) Standing Committees

1) CoC Board Executive Committee (no report)

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2) Allocations Committee (220912-287)

Williams

- Allocations Committee met on 9/7 and reviewed and ranked both the Regular CoC NOFO and the HUD Special NOFO.
- Special NOFO was specific to unsheltered homelessness
- With the regular CoC NOFO CoCs across the U.S were only eligible for 95% of the annual renewal. Bonus funds allocated made up the 5% difference.
- The committee ranked projects so that no existing project was reduced but one project did fall into Tier 1 and 2, 50/50.
- Projects that were submitted late were ranked lowest.
- No new projects were recommended for funding.
- Special NOFO- all applicants were recommended for funding with some caveats. All agreed to the contingencies.
- All funding was not requested. The committee asked TCHC staff to inquire with projects about taking additional funding. Tarrant County, MHMR, Hearts Full of Love, and TCHC all agreed to take additional funding. This will us to capture all funds available to the community.

3) CoC Governance Committee (220912-288)

Owen

- The committee is focusing on gathering nominations for the November meeting.
 - Board transitions with officers
 - Focusing on diversity and lived experience.
 - The committee will meet again in mid-late October.
 - Will have a slate to present to the Board at the November meeting

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

- The committee would like to recommend to the board Johnathan Cruz to fill the Business Representative vacancy and complete the current term Eddie Broussard vacated.
- 4) HMIS Governance Committee (220912-289) Hogg
- Looking to expand the HMIS committee, will be doing an RFP for a possible new HMIS vendor.
 - Current ETO contract ends in May of 2024
 - Will be asking the Board for approval to go out for RFPS.
- 5) Housing Committee (no report) --
- 6) Improvement, Coordination, and Training Committee (220912-290) Browne
- Moving training to a more localized area
 - Built a housing assessment to replace the SPDAT, going to release a pilot.

III) Board Action Items Montgomery

- A) Approval of CoC Board Meeting Minutes from July 25, 2022 (220912-291)
- I. Motioned: Joy Parker
 - II. Seconded: Robyn Michalove
 - III. All in favor. Motion passes for approval of July 2022 CoC Board Meeting Minutes.
- B) Approval of recommended funding allocations for the FY22 CoC Competition (220912-292)
- I. Motioned: Joy Parker
 - II. Seconded: Leah King
 - III. All in favor. Motion passes for approval of recommended funding allocations for the FY22 Competition.
- C) Approval of recommended funding allocations for the HUD Special NOFO to Address Unsheltered Homelessness (220912-293)
- I. Motioned: Leah King
 - II. Seconded: Tori Sisk
 - III. All in favor. Motion passes for approval of recommended funding allocations for the HUD Special NOFO to Address Unsheltered Homelessness.
- D) Approval of Governance Committee recommendation to fill Business Representative vacancy (220912-294)
- I. Motioned: Robyn Michalove
 - II. Seconded: Whitnee Boyd
 - III. All in favor. Motion passes for Johnathan Craz to serve as Governance Committee Business Representative.

IV) Request for Future Agenda Items Montgomery

V) Public Comment (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.) Montgomery

VI) Adjournment Montgomery

CoC Board Membership will meet November 28th @ 1:00pm IN PERSON

Continuum of Care (CoC) Board of Directors Meeting

Fort Worth/ Arlington/ Tarrant County (TX-601)

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Attendees: Steve Montgomery, Carrie Taylor, James McClinton, Janel Holt, Tori Sisk, Leah King, Staci Markwardt, Joy Parker, Dr. Barbara Odom-Wesley, Tara Perez, Deirdre Browne, Artie Williams, Whitnee Boyd, Victoria Farrar-Myers, Don Shisler

TCHC Staff: Shannon Barnes, Lauren King, Kimberly Doty, Debra Johnson, Stella Pratt, Katie Welch, Anthony Hogg, Casey Davis, Lisa Adviento

Eligible to vote on funding recommendations: Staci Marquardt, Tara Perez, Laurie Blanco, Tori Sisk, Joy Parker, Marc Thompson, Leah King, Artie Williams, Matthew Vrugink, Steve Montgomery, Brent Carr, Amy Ladd, Elizabeth Brands, Bill Coppola



TX-601 Continuum of Care Board of Directors 2023 Proposed Slate

Officers

- Chair: Leah King (Term 2023-2025)
- Vice-Chair: Mary Margaret Lemons
- Secretary: vacant

Membership Council Nominations and Appointments

- Fort Worth Housing Solutions CEO: Mary Margaret Lemons
- United Way of Tarrant County CEO: Leah King
- Affordable Housing representative, nominated by Membership Council: Kenny Mosley
- Faith-based representative, nominated by Membership Council: Robyn Michalove
- Foundation Representative, nominated by Membership Council: Elizabeth Brands
- Law Enforcement, appointed by Tarrant County Sherriff and Police Chiefs of Fort Worth and Arlington: Lieutenant Chris Gorrie
 - Appointed to complete Commander Amy Ladd's term (through 2024)
- Past Chair (ex-officio): Steve Montgomery